



MEMORANDUM

To: Dr. Tim Harkrider, Superintendent 

From: Bridget Cooper, Director of Human Resources 

Date: May 19, 2026

Subject: Recommendation to Rescind Acceptance of Administrator Contract Resignation

Agenda Item: I-4

BACKGROUND

In accordance with Board policy DFE (LOCAL), the CSISD administration recommends that the Board of Trustees approve the rescission of the previously accepted resignation of Heather Wilson, Chief Financial Officer, effective June 16, 2026.

Since the Superintendent's acceptance of the resignation on April 1, 2026, the District and the employee have mutually agreed that rescinding the resignation is in the best interest of both parties and will allow them to continue employment with the District under the terms of the existing administrator contract.

RECOMMENDATION

It is recommended that the College Station Independent School District Board of Trustees approve the rescission of the previously accepted resignation of Heather Wilson and allow the employee to remain employed in the position of Chief Financial Officer, under the terms of the existing professional contract.