Consideration of a Blanket Purchase Order (BPO) with Sunbelt Rentals, Inc. for the Rental of Temporary HVAC Equipment for Fire Station No. 2 and Ratification of BPO No. 250651

City Council Meeting

February 10, 2026

Agenda Item #5.G.

History

- Fire Station No. 2
  - Failed Variable Refrigerant Flow (VFR) system
  - Need for temporary climate control

- Original Rental Equipment (BPO #241079)
  - Twenty (20) Ton HVAC Unit
  - Forty-Eight (48) kw generator
  - Determined to be undersized for winter weather (Heat Pump)

- Upgraded Rental Equipment (BPO #250651)
  - Twenty-Five (25) Ton HVAC Unit
  - One Hundred (100) kw diesel-fueled generator

Rental Fees

$7,158.68: Rental Cost for All Equipment and Associated Fees (per month)

- Breakdown:
  - $4,297.29: HVAC Unit
  - $2,800: Generator
  - $61.39: Fees (Environmental/Hazardous Material/Disposal/Heavy Equipment Tax)

- Demobilization/Remobilization Charges:
  - $325 (per service): Delivery/Pickup for HVAC Unit
  - $700 (per service): Delivery/Pickup for Generator Unit

➢ Other fees may exist if City decides to release equipment early

➢ Does not include fuel costs

Rental Cost

$137,371.48: Cumulative Total Spent to Date

- Cost Breakdown per BPO:
  - $44,033.64: BPO No. 241079 (July 2024 - January 2025)
  - $93,337.84: BPO No. 250651 (January 2025 - January 2026)

➢ $125,000: Proposed New BPO (March 2026-June 2027)

Ratification by City Council

- $100,000: Original amount of BPO No. 250651

  - Increased by $10,000 (new BPO total is $110,000)
  - City Manager's approval necessary
  - Exceeds spending authority
  - Allows for processing of invoices until new BPO is approved
  - Term extended from January 9, 2026, to February 28, 2026

➢ Staff requests the City Council ratify BPO No. 250651

Options/Recommendation

1) Approve the proposed BPO with Sunbelt Rentals, Inc. in the amount of $125,000; and ratify Blanket Purchase Order No. 250651 in the amount of $110,000.

    A. Recommended

2) Do not approve the proposed BPO or ratify BPO No. 250651 and provide direction to staff