



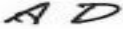
screen shot from a College Station ISD document

College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Tim Harkrider, Superintendent 

From: Austin Dunson, Director of Communications 

Date: July 10, 2025

Subject: Formation of district advisory committees

Agenda Item: I – 3

BACKGROUND

College Station ISD believes in partnering with parents, staff, community members, and students to provide the best educational support for all kids. Forming district-level advisory committees will help strengthen communication, gather valuable feedback, and ensure parent and community voices are included in key conversations. These committees will serve as a structured way to engage stakeholders, explore challenges, celebrate successes, and collaborate on continuous improvement in specific program areas. Establishing these groups also aligns with state requirements and best practices for family and community engagement.

Each advisory committee will be formed and facilitated by the appropriate department and will meet several times throughout the school year to discuss program-specific topics.

In accordance with CSISD Board Policy BDF(LOCAL), the formation of an advisory committee primarily composed of district staff, parents, community members, and/or students shall be by Board action.

RECOMMENDATION

It is recommended that the College Station ISD Board of Trustees approve the formation of the following district advisory committees:

- Gifted & Talented Parent Advisory Committee
- Emergent Bilingual Family Advisory Committee
- Special Education Parent Advisory Committee
- Community Advisory Committee

The College Station ISD YouTube channel presentation at the July 15, 2025 board meeting about new committees did not include slides associated with the formation of a parent advisory committee for CSISD's gifted and talented student program that was formed in the Spring 2025 and has met several times.

Emergent Bilingual Family Advisory Committee

screen shot from the College Station ISD YouTube channel



Purpose

Partner with the district to educate parents and community about current education initiatives

Bring parent concerns, issues, and trends to the attention of the district

Understand statewide education policy and how it impacts our district

Utilize district resources and tools to support emergent bilingual program goals

Share information with their local school, district and community



Emergent Bilingual Family Advisory Committee Membership

screen shot from the College Station ISD YouTube channel



Parents

- Volunteer
- Must be parent of an Emergent Bilingual Student
- Non-EB parents participating in the two-way dual language program
- Representing each grade band/campus based on enrollment
 - (Elementary/Intermediate/Middle/High)=20
 - DL Campuses (EB-6/Non EB-4)
 - AMCMS-1/AMCHS-1/CSHS-2
 - Other (Elementary-4/Intermediate-1/Middle-1/High-1)
- Can represent multiple grade bands
- Can also be an LPAC committee member



Emergent Bilingual Family Advisory Committee Membership

screen shot from the College Station ISD YouTube channel



Recruiting

- LPAC parents
- Parent Survey
- Parent Informational Meeting



Special Education Parent Advisory Committee

screen shot from the College Station ISD YouTube channel



Purpose

The CSISD SEPAC exists to foster collaboration between parents and educators to improve special education programs and outcomes. We aim to ensure every student with disabilities receives an equitable, high-quality education in a supportive environment.



Special Education Parent Advisory Committee Membership

screen shot from the College Station ISD YouTube channel



Open to all parents/guardians of students who receive special education and 504 services in CSISD.

Teachers, district administrators, and community partners may serve in advisory roles.

The group size is limited to 19 participants who serve a 1 year term (renewable) and efforts will be made to select a cross section of special programs areas and all CSISD campuses.

Committee members will be chosen based on a lottery system.



Community Advisory Committee

screen shot from the College Station ISD YouTube channel



Purpose

The College Station ISD Community Advisory Committee is a district-level group formed to strengthen collaboration between the school district and the broader community. The committee's purpose is to:

- Provide input and feedback on district priorities and initiatives
- Serve as a representative voice for CSISD families, staff, and community members
- Promote transparency and open communication between stakeholders and district leadership
- Celebrate successes and support continuous improvement across the district



Community Advisory Committee

screen shot from the College Station ISD YouTube channel



Membership

- Two parents per school
- Elected/appointed staff members
- At least five community members who reside within the district

Appointing/Selecting Members

- Application/lottery system
- Internal staff elections/appointments

