





# College Station Independent School District

*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Tim Harkrider, Superintendent 

From:  Jeff Mann, Director of School Improvement

Date: May 20, 2025

Subject: Adjustments to the 2025-2026 Instructional Calendar

Agenda Item: H – 1

## BACKGROUND

As shared in the April 15, 2025, school board workshop, there is a need to add 10 additional minutes to the school day starting in the 2025-2026 school year. The need for the additional minutes is for both comprehensive high schools to have the same bell schedule which allows for maximize the use of the CSISD CTE Center. The additional minutes will be added to the end of the school day with elementary schools ending at 3:15pm and secondary schools ending at 4:00pm. These additional minutes equals will bring our total number of minutes to 77,350 for the 2025-2026 school year.

HB 2442 passed in 2018-2019 requiring school districts to have a minimum number of instructional minutes. The minimum number of instructional minutes required by the Texas Education Agency is 75,600. With this addition of 10 minutes to each school day, CSISD will have an overage of 1,750 minutes, equaling to 3.97 school days. Historically, CSISD has applied for a professional development waiver which would allow the district to have an additional 4 days and plans are to apply for the waiver for the 2025-2026 school year. Together, for the 2025-2026 school year, CSISD will have a potential “bank of days” equaling to 7.97 school days.

The administration is recommending the Board of Trustees adopt an adjusted calendar that will use 4 of the 7.97 school days to grant teachers to have four days designated on the calendar as teacher planning and workdays that were not a part of the DEIC recommended calendar presented to the Board of Trustees for adoption in January 2025. With these “4 additional days” teachers will continue to be on a 187-day contract.

These 4 days will be spent without students in attendance while teachers are planning and working. These 4 days will be selected from 4 days that are currently designated as instructional days on the 2025-2026 school year calendar adopted by the Board of Trustees in January 2025.

## RECOMMENDATION

It is recommended that the College Station ISD Board of Trustees approve an adjusted calendar that will designate 4 days on the current 2025-2026 calendar as teacher planning / workdays.