



**BRAZOS COUNTY
BRYAN, TEXAS**

DEPARTMENT: County Auditor NUMBER:

DATE OF COURT MEETING: 5/27/2025

ITEM: Consideration of the General Land Office Contract No. 24-065-278-F144 for improvements to Elm Circle, Willow Circle, and Mimosa Circle in the amount of \$500,000. Streets are located in Precinct 4. This grant is Community Block Development Grant funds.

TO: Commissioners Court

FROM: Katie Conner

DATE: 05/19/2025

FISCAL IMPACT: False

BUDGETED: False

DOLLAR AMOUNT: \$0.00

SOURCE OF FUNDS: General Land Office Community Development Block Grant Mitigation Program - Regional Mitigation Program Projects Non-Research & Development Mitigation Funding. \$500,000 with no match required.

REQUIREMENTS: Contract for Grant Administrator was awarded to Grantworks by Commissioners Court on February 13, 2024 with a contracted amount of \$37,250 to be paid by grant funds. Grant will require we issue a RFP for engineering services on the three street improvements and then we will be required to bid the project. Street locations are in Precinct 4 in the Benchley area.

NOTES/EXCEPTIONS: This grant was originally applied for in July 2023 and the grantor returned with over 20 Requests for Information. Due to that many requests the County Judge advised that we drop the application, however the grantor had many possible applicants decide not to pursue that they contacted the County Judge via phone call and asked him to reconsider. He reconsidered and we did a new solicitation for a grant administrator. We chose Grantworks. Grantworks assisted us in finding a location that would qualify for these funds and prepared and submitted the grant application. We are now at the contract with the grantor stage.

There are concerns about time required on the part of County personnel for solicitations of both an engineer and performance contractor. Additionally, concerns exist about using this grant for this project due to the time it will take before there are any actions on the ground. The residents have participated in a survey with the grant administrator and are expecting action. This grant requires a lot of careful detailed, costly planning and services that are not required to get the job done and done well. When questioned, Road and Bridge was positive that they could get these culverts on these streets done before September 30, 2025, with in house personnel and materials of about \$50,000 from their operating budget.

ACTION REQUESTED OR ALTERNATIVES: It is respectfully requested that this grant contract be rejected due to administrative costs and the delay in action that will occur if we attempt to comply with grant requirements.

ATTACHMENTS:

File Name

[\\$500K_Contract_24-065-178-F144_-_Brazos_Coun.pdf](#)

Description

Grant Contract with General Land Office

Type

Cover Memo

[Uniform Requirments_CFR-2024-title2-vol1-part200.pdf](#)

2 C.F.R. Part 200 - Uniform Admin Requirements

Cover Memo

[State_of_Texas_CDBG_Mitigation_Action_Plan.pdf](#)

State of Texas CDBG Mitigation Action Plan

Cover Memo