

Agenda Item Details

Meeting	Aug 13, 2024 - Bryan City Council Second Regular Meeting
Category	5. Consent (Automatic Approval) Agenda - This agenda consists of ministerial or "housekeeping" items required by law such as routine bids, contracts, purchases, and resolutions. Items may be removed from the consent agenda for separate consideration at the request of two Councilmembers.
Subject	B. Approval of annual agreement for school crossing guard services in an amount not to exceed \$198,881 for the school year 2024-2025
Type	Action (Consent)
Preferred Date	Aug 13, 2024
Absolute Date	Aug 13, 2024
Fiscal Impact	Yes
Dollar Amount	198,881.00
Budgeted	Yes
Budget Source	General Fund - Police Department
Goals	Service Public Safety

Summary:

In 2023, the City of Bryan and the Bryan Police Department entered into a contractual agreement with All City Management Services, Inc. (ACMS) for school crossing guard services. The Contractual agreement was for the periods of August 2023, until June 30, 2024. The current agreement is the third year in a row the City has contracted with ACMS for crossing guard services.

ACMS submitted a 2024/2025 contractual agreement renewal that commences on July 1, 2024, and ends on June 30, 2025. ACMS agrees to provide school crossing guards for twenty (20) sites for 7,488 hours, which includes 288 hours for summer school coverage, of billable services at a per hour, per guard rate of \$26.56, for a period of one (1) year. The cost estimate of ACMS' full-service crossing guard program to the City of Bryan will not exceed \$198,881.28

Staff Analysis and Recommendation:

In the 2023/2024 contract, ACMS agreed to provide twenty (20) total school crossing guards for 7,488 hours, which includes 288 hours for summer school coverage, of billable services at a per hour, per guard rate of \$24.26 for a period of one (1) year. The total cost estimate for ACMS' full-service crossing guard program to the City of Bryan was not to exceed \$181,659. The contract period was from July 1, 2023, through June 30, 2024. To date the Bryan Police Department has paid ACMS \$166,772.56 with zero (0) days left in the contract.

ACMS' annual not to exceed cost is increasing from \$181,659.00 in the 2023/2024 contract to \$198,881.00 in the 2024/2025 renewal contract. ACMS per hour, per guard rate is increasing from \$24.26 in the 2023/2024 contract to \$25.56 in the 2024/2025 contract. The total cost increase between the 2023/2024 and 2024/2025 is \$17,222.28 or approximately ten percent (10%).

ACMS continues to contract with over 250 cities including forty-one (41) programs in Texas for school crossing guard services. The Bryan Police Department was satisfied with the school crossing guard services provided by ACMS during the 2023/2024 school year. The recommendation of the Bryan Police Department is to renew the agreement with ACMS to provide a full-service school crossing guard program for the 2024/2025 school year.

Since at least early-2023, City staff and Bryan Independent School District (BISD) staff have discussed transitioning the responsibility of providing school crossing guard services from the City to BISD. While those discussions are on-going, action to make the transition has been stalled for some time.

Options:

1. Approve a one-year agreement with ACMS for a full-service school crossing guard program as recommended
2. Do not approve the agreement and have the Bryan Police Department resume school crossing guard duties
3. Provide City staff with other direction

Attachments:

1. Proposed Agreement for Crossing Guard Services
2. Client worksheet (as provided by ACMS)

[Bryan, TX 2024-2025 Contract - ACMS Signed.pdf \(3,174 KB\)](#)

[Bryan, TX Client Worksheet 2024-2025.pdf \(89 KB\)](#)