

P.O. Box 2468
Brenham, Texas 77834

May 16, 2024

**RE: AMENDMENT TO AGREEMENT BETWEEN BRAZOS COUNTY AND PLANNORTH
ARCHITECTURAL CO., DATED MAY 17, 2023**

Brazos County Leadership:

Please accept this letter as a proposed Contract Amendment for the following project, as described in our mutual agreement dated May 17, 2023:

“Brazos County to contract with PlanNorth Architectural Co. to complete the design with the Architect for adding 2nd floor conference room above the existing lobby, and modify programming of Multi-Purpose Room (Area A) to house Commissioners Court, replace metal roof of Building C, and additional curtain wall windows & mansard roof revisions and work associated related to the building envelope scope of work for the Brazos County Administration Building, currently located at 200 S. Texas Ave., Bryan, Texas”

Updates to the scope of work and corresponding fees are shown in included Exhibits. Please contact me should you have any questions.



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Managing Principal, PlanNorth Architectural Co.
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Scope of Work

1. 2nd floor addition over the existing lobby , **Additional Design Services of \$73,510**
 - Scope of work includes:
 - a. Structural Engineering
 - b. Space planning layout and new floor plan for Level 2
 - c. New carpet, new ceilings, new light fixtures, paint
 - d. Revise mechanical ductwork
 - e. Add outlets and data connections
 - f. Add plumbing for break room
 - g. General furniture layout for space planning only
 - h. Audio Visual & Technology for Conference Room
 - i. Lobby Renovations

2. Building Envelope, Additional Design Services **Additional Services of \$136,406**
 - Scope of work includes:
 - a. Mansard Roof Revisions
 - b. Replace Metal roof of Building C
 - c. Exterior improvements associated with 2nd floor addition over the existing lobby
 - d. Interior Remediation for window replacements
 - e. Added Building Envelope Consultant Testing
 - f. Structural Engineering Design
 - g. Selection of glazing types
 - h. Exterior detailing for window replacements, waterproofing, sealants

3. Commissioner's Court, Additional Design Services Credit of **Additional Services of \$45,660**
 - Scope of work includes:
 - a. Space planning layout and new floor plan for Multi-purpose Room
 - b. Audio Visual & Technology
 - c. Millwork
 - d. General furniture layout for space planning only