





College Station Independent School District

Success...each life...each day...each hour

MEMORANDUM

To: Dr. Tim Harkrider, Superintendent 

From: Josh Symank, Assistant Superintendent of Operations 

Date: April 8, 2024

Subject: Award of a contract for the moving of furniture and equipment related to the summer 2024 campus renovations

Agenda Item: K - 3

BACKGROUND

In November 2021, College Station ISD Voters passed a bond issue for \$78.125 million for renovations to district facilities and other items. Renovations to A&M Consolidated High School and Cypress Grove Intermediate are approved projects within the bond. This summer (2024) A&M Consolidated will enter phase III of their remodel while Cypress Grove will have extensive renovations as well. Moving furniture and equipment in a timely and efficient manner is critical to the completion of these projects on time. In addition, specialized equipment, including care for proper storing of library books, are required to protect district assets and ensure correct placement when these items are returned to campus.

In April of 2023, The Board of Trustees awarded the request for proposal for moving services to Conlee-Garrett Moving & Storage for a one-year period with the option to extend the RFP for four additional one-year terms.

The Facilities Department prepared a scope of work and requested a quote from Conlee-Garrett Moving & Storage for A&M Consolidated High School and Cypress Grove Intermediate to begin planned renovations at these campuses. Conlee-Garrett will begin moving furniture/equipment at Cypress Grove on Thursday, May 23, 2024, shortly after early dismissal at 1:30 PM. They will begin moving furniture/equipment at A&M Consolidated on Friday, May 24, 2024. The quote for both campuses is not to exceed a total of \$225,146.

RECOMMENDATION

It is recommended that the College Station Independent School District Board of Trustees consider approval of a contract for Conlee-Garrett Moving & Storage to move furniture/equipment related to the renovations at A&M Consolidated High School and Cypress Grove Intermediate School in an amount estimated not to exceed \$225,146 using 2021 Bond Funds.



April 2, 2024

Tom Stewart | Construction Coordinator
2000 Welsh, College Station, Texas 77840
Cell 979 777 9715 | tstewart@csisd.org

Dear Mr. Stewart,

Thank you for taking the time to meet with Taylor and myself to review the details for the upcoming move at A&M Consolidated High School. Please find the estimated cost for the relocation of the classroom contents to designated areas for renovations to be completed.

Please note that the cost of the quoted job is not to exceed the estimated amount.

The estimated value to complete the relocations of the contents within A&M Consolidated High School is \$158,005. This cost includes the preparations for the move out by laying protective materials on the areas that were previously renovated, the library cart rentals, and the laying of protective materials for the move in portions of the content's relocation. The library cart rentals will consist of ninety carts for the duration of the renovation/move in. Please indicate when you would like the library carts to be delivered.

We are planning to start the move out process May 24th, 2024.

Again, thank you for giving us the opportunity to submit the quote. We are looking forward to assisting with the upcoming summer project. If you have any questions, please contact me at the office 979-779-1341 or my cell 979-450-2933.

With regards,

Colt Charanza
Vice President
Sales and Operation



April 2, 2024

Tom Stewart | Construction Coordinator
2000 Welsh, College Station, Texas 77840
Cell 979 777 9715 | tstewart@csisd.org

Dear Mr. Stewart,

Thank you for taking the time to meet with Taylor and myself to review the details for the upcoming move at Cypress Grove Intermediate School. Please find the estimated cost for the relocation of the classroom contents to the gym.

Please note that the cost of the quoted job is not to exceed the estimated amount.

The estimated value to complete the relocations of the contents within Cypress Grove Intermediate School is \$67,141. This cost includes the library cart rentals - fifty-eight carts for the duration of the renovation/move in. Please indicate when you would like the library carts to be delivered. This estimate also includes the time needed to lay protective materials post renovations for the move in portion of the job.

The contents of the classrooms are to be delivered to the gym. Our estimated start date for this move is May 23, 2024 – around 1:30-2:00 PM – once allowed access to the school.

Again, thank you for giving us the opportunity to submit the quote. We are looking forward to assisting with the upcoming summer project. If you have any questions, please contact me at the office 979-779-1341 or my cell 979-450-2933.

With regards,

Colt Charanza
Vice President
Sales and Operation