

P.O. Box 2468
Brenham, Texas 77834

November 22, 2023

**RE: AMENDMENT TO AGREEMENT BETWEEN BRAZOS COUNTY AND PLANNORTH
ARCHITECTURAL CO., DATED MAY 17, 2023**

Brazos County Leadership:

Please accept this letter as a proposed Contract Amendment for the following project, as described in our mutual agreement dated May 17, 2023:

“Brazos County to contract with an architectural firm to complete the design after the feasibility study with Architect for remodel of select areas of the Brazos County Administration Building, currently, located at 200 S. Texas Ave., Bryan, Texas”

Updates to the scope of work and corresponding fees are shown in Attachment 1 below. Please contact me should you have any questions.



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Attachment 1

- 1) Chiller Pipe Replacement, **Additional Design Services of \$15,000**
 - Scope of work includes:
 - a. MEP Engineering
 - b. Create pathway inside building with new chiller pipes
 - c. Replacing exterior chiller pipes between the stairs and North Wing in existing location
 - d. Building Envelope Consultant Services (Inspect the existing building envelope penetrations and develop recommended and associate plan details/specs for the work)
- 2) Add Records Manager Office, **Additional Design Services of \$6,000**
 - Scope of work includes:
 - a. Repurpose existing room for office space on Level 1 Area C
 - b. New carpet, new light fixtures, replace gyp board on all 4 walls, paint, relocate door, new door and frame, add/relocated outlets/data, new acoustical tile ceiling and grid
- 3) Renovation of Risk Management Area, **Additional Design Services of \$22,000**
 - Scope of work includes:
 - a. Repurpose existing areas, add new offices and storage rooms
 - b. Add transaction window
 - c. Add door access controls
 - d. Add millwork to Store/Copy room
 - e. New carpet, light fixtures, office layout, add and/or relocate outlets/data, new acoustical ceiling tile and grid, revise door locations, paint
 - f. Revise existing 4" CMU wall to add door/frame, add gyp board furring over wall
 - g. review/evaluation of existing CMU wall at corridor
- 4) Additional Corridor Hallway, **Additional Design Services of \$1,600**
 - Scope of work includes:
 - a. Refinish existing corridor on Level 1 Area B from main corridor to existing double doors at exterior
 - b. Replace existing can lights with new 2x2 light fixtures
 - c. Replace ceiling with new acoustical tile ceiling, new gyp board ceiling furrdowns
 - d. New paint on walls
- 5) Sanctuary Window/Door Replacement – Area A (16 tall exterior windows & 1 double exterior door), **Additional Design Services of \$75,000**
 - Scope of work includes:
 - a. Structural Engineering Design
 - b. Building Envelope Consultant Services (Inspect the existing windows and develop recommendations and associated plan details/specs for the work)
 - c. Selection of glazing types
 - d. Exterior detailing for door/window replacements, waterproofing, sealants, revise brick design around window casement areas
- 6) North Wing Window Replacement – Area C (17 windows), **Additional Design Services of \$71,000**
 - Scope of work includes:
 - a. Building Envelope Consultant Services (Inspect the existing windows and develop recommendations and associated plan details/specs for the work)
 - b. Selection of glazing types

- c. Exterior detailing for door/window replacements
- 7) New Elevator serving the Sanctuary Building, **Additional Design Services of \$34,000**
- Scope of work includes:
 - a. Structural Engineering for foundation and shaft
 - b. MEP Engineering for elevator equipment and enclosure
 - c. Architectural plans and specifications for elevator and shaft