




# College Station Independent School District

*Success...each life...each day...each hour*

## MEMORANDUM

To: Dr. Tim Harkrider, Superintendent

From: Amy Drozd, Chief Financial Officer 

Date: December 6, 2023

Subject: Purchase of 16 school buses from 2023 Bond Funds

Agenda Item: K – 3.

## BACKGROUND

In November of 2023, voters approved the issuance of bonds in the total amount of \$299.120 million. It was communicated to both the bond planning committee as well as the voters of CSISD that a portion of these funds would support the district with the purchase of school buses.

Due to the long lead time for delivery, it was recommended by the Transportation Department that we proceed with an order for 16 buses as quickly as possible. Mr. Hector Silva, Director of Transportation, and the district's Fleet Coordinator recommended CSISD solicit quotes from Longhorn Bus Sales. Longhorn Bus Sales is on the BuyBoard Purchasing Cooperative. Purchasing from Longhorn Bus Sales allows the district to standardize much of our fleet resulting in efficiency related to parts inventory and mechanic training.

Quotes were requested for 16 buses using both CSISD fleet standards and state required standards. (9 – 77 passenger, 7 – 54 passenger). Longhorn Bus Sales quoted a total of \$2,399,540 based on BuyBoard purchasing cooperative contract #630-20. This price is in line with what was expected based on a competitive process done in January of 2022. This quote does not include routing hardware and software, child accountability components, or the fuel management components. These items will be added upon delivery.

Carmella Shafer, Director of Purchasing, and Hector Silva, Director of Transportation, recommend purchasing from Longhorn Bus Sales as the best overall value in the amount of \$2,399,540 utilizing 2023 Bond Funds.

## RECOMMENDATION

It is recommended that the College Station Independent School District Board of Trustees approve awarding the purchase of 16 buses to Longhorn Bus Sales in the amount of \$2,399,540 utilizing 2023 Bond Funds.

**Amy Drozd**  
Chief Financial Officer

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**Dr. Tim Harkrider**  
Superintendent of Schools