



College Station Independent School District

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MEMORANDUM

To: Mike Martindale, Superintendent 

From: Amy Drozd, Chief Financial Officer 

Date: November 9, 2022

Subject: Award of contract for upgrades to Elementary and Intermediate School Security Vestibules

Agenda Item: K – 1

BACKGROUND

In November of 2021, voters approved the issuance of bonds in the total amount of \$78.125 million. It was communicated to both the bond planning committee as well as the voters of CSISD that a portion of these funds would be used for the purpose of improving the safety and security of the district's students, staff, and school property. Specifically included was upgrades and improvements to the security vestibules at campuses.

The upgrades are planned in phases with phase 1 being elementary and intermediate schools. Plans and specifications were designed by VLK Architects with input from Jon Hall, Executive Director of Facilities, Tracee McClendon, Coordinator of Safety and Risk Management, and Principals.

To avoid the design and specifications being publicly posted, two vendors that are on a purchasing cooperative for job order contracts were contacted for proposals. After review of the proposals, SpawGlass was selected as the best value and low proposer in the amount of \$818,000 based on BuyBoard Job Order Contract# 660-21.

Texas Education Agency recently notified districts of the School Safety Standards Formula Grant. To take full advantage of all funding resources within the required deadlines, it is recommended this project be funded from either the School Safety Standard Formula Grant, 2021 Bond Funds, or a combination thereof.

RECOMMENDATION

It is recommended that the College Station Independent School District Board of Trustees award a contract for upgrades to Elementary and Intermediate School security vestibules to SpawGlass based on BuyBoard Job Order Contract #660-21 in the amount of \$818,000 using either the School Safety Standard Formula Grant, 2021 Bond Funds, or a combination thereof.

Amy Drozd
Chief Financial Officer

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Mike Martindale
Superintendent of Schools