



# College Station Independent School District

*Success...each life...each day...each hour*

## MEMORANDUM

To: Amy Drozd, Chief Financial Officer

From: Jon Hall, Executive Director of Facilities *Jon E. Hall*

Date: June 13, 2022

Subject: Consider approval of a contract award to Dudley Construction, LLC in the amount of \$270,500 for the construction of metal canopies at the CTE areas of AMCHS and CSHS utilizing 2021 bond funds.

## BACKGROUND

In November 2021, College Station ISD voters passed a bond issue for \$78.125 million for renovations to district facilities and other items. Included within this bond issue is funding for Career and Technology Education renovations work at our two comprehensive high school campuses.

One project that has been identified as a critical need is a metal canopy covered area at the CTE area at AMCHS and CSHS. This metal canopy is needed to provide a sheltered area outside of the main campus building for construction and agricultural related activities to give some protection from the sun and rain for school operations. A budget of \$275,000 was established for this project after adjusting the size and configuration of them to best meet the needs of the program.

VLK Architects designed these two canopies with input from Director of CTE Kevin Ross and this design was put out for bid via the Competitive Sealed Proposal (CSP) process. Bids were taken on June 8, 2022 in the CSISD Purchasing Department. Jon Hall, Carmella Shafer, and VLK Architect Melissa Fleming served as the evaluation team and were all present as bids were received and tabulated.

Only one bid was received, which was from Dudley Construction, LLC. The specified aluminum canopy was bid came in over budget at \$370,000. The voluntary alternate of using steel components that are more readily available came in within budget at \$270,500. The evaluation team agreed to recommend Dudley Construction, LLC for their voluntary alternate bid for the steel components. Please see attached recommendation letter, bid tab, and scoring sheet.

## RECOMMENDATION

It is recommended that the College Station Independent School District Board of Trustees approve a contract award to Dudley Construction, LLC in the amount of \$270,500 for the construction of metal canopies at the CTE areas of AMCHS and CSHS utilizing 2021 bond funds.

Jon Hall  
Executive Director for Facilities

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College Station, TX 77840  
979-764-5400 -- [www.csisd.org](http://www.csisd.org)

Amy Drozd  
Chief Financial Officer



June 9, 2022

Mr. Jon Hall  
Executive Director of Facilities  
College Station Independent School District  
1812 Welsh  
College Station, Texas 77840

Reference: Canopy Additions at AMCHS and CSHS  
College Station ISD  
CSISD RFCSP 22-020/ VLK Architects Project No. 22-045.00

Dear Mr. Hall:

On Wednesday, June 8, 2022, Competitive Sealed Proposals were received at the College Station Independent School District's Purchasing Building for the Canopy Additions at AMCHS and CSHS project. The attached Proposal Tabulation form summarizes the proposals and evaluation of submitted contractor qualifications.

Based on a review of the submitted proposal and accompanying proposal bond, and after evaluation of the proposal based on the published criteria in Division 00 – Procurement and Contracting Requirements of the specifications, per Education Code Chapter 44 and SB 669, and per our meeting with your administration and evaluation committee, VLK Architects hereby recommends that the College Station Independent School District Board of Trustees award the construction contract to Dudley Construction in the amount of Two Hundred Seventy Thousand Five Hundred Dollars (\$270,500). This amount includes acceptance of the voluntary alternate.

Dudley Construction is a Brazos Valley-based general contractor that has successfully executed numerous construction projects for school districts, including College Station ISD. After discussions with their references, we feel they are well qualified to execute the requirements of this contract.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Melissa E. Fleming, AIA  
Principal

# PROPOSAL TABULATION SHEET

Canopy Additions at AMCHS and CSHS  
CSISD Bid Number 22-020 RFCSP



Proposal Date / Time: Wednesday, June 8, 2022 2:00PM  
VLK Project #: 22-045.00

	Dudley Construction			
PROPOSAL BOND: 5%	x			
ACKNOWLEDGED ADDENDUM NO. 1	x			
BASE PROPOSAL	\$370,000			
VOLUNTARY ALTERNATE - Painted steel canopy structural framing 6" x 6" columns x 1/4", Roof purlins to be zees or cees; Roof panels to be standard galvalume R-panel; Substantial Completion date: August 31, 2022	(\$99,500)			
TOTAL BASE PROPOSAL	\$270,500			

**COLLEGE STATION ISD**  
**Request for Competitive Sealed Proposals**  
**Proposal Scoring Sheet**

Canopy Additions at AMCHS and CSHS  
CSISD Bid Number 22-020 RFCSP

- Criteria 1 Proposed amount for base proposal (includes selected alternates); thirty (30) points
- Criteria 2 Evaluation survey of company references and project contacts; twenty-five (25) points
- Criteria 3 History of company performance; fifteen (15) points
- Criteria 4 Similar company project experience and qualifications; ten (10) points
- Criteria 5 Similar individual personnel project experience and qualifications; ten (10) points
- Criteria 6 Safety EMR score; five (5) points
- Criteria 7 Financial stability; five (5) points

Contractor	1. 30 pts.	2. 25 pts.	3. 15 pts.	4. 10 pts.	5. 10 pts.	6. 5 pts.	7. 5 pts.	Total 100 pts.	Ranking	Comments
Dudley Construction	30.0	16.5	13.0	9.0	9.0	5.0	5.0	87.5	1	

Evaluation Committee: Jon Hall, CSISD; Carmella Shafer, CSISD; Melissa Fleming, VLK Architects