

MINUTES
Board of Trustees of Blinn College District
Board Room, Third Floor, Administration Building
Blinn-Brenham Campus, 802 Green Street, Brenham, Texas

Regular Meeting, Tuesday, December 8, 2020, 11:00 A.M.

The Board of Trustees of Blinn College District held a Regular Meeting on Tuesday, December 8, 2020, in the Board Room, located on the third floor of the Administration Building at 802 Green Street, Brenham, Texas, 77833. In accordance with the suspended proceedings of the Open Meetings Act under Sections 418.016 of the Texas Government Code, public access to this meeting was located in Rooms 2 and 3 of the Blinn College District Student Center located at 651 Blinn Boulevard, Brenham, Texas.

Trustees present: Mr. Charles Moser, Board Chair; Mr. Jim Kolkhorst, Vice Chair; Dr. Dennis Crowson; Mr. Douglas Borchardt; Mr. Randy Wells; and Ms. Rebecca Ehlert. Ms. Teddy Boehm, Secretary, arrived at 11:05 a.m.

Trustees absent: None.

1. Board Chair Mr. Charles Moser called the meeting to order at 11:00 a.m., and read the following information into the *Minutes*:

The Texas Government Code permits this Board of Trustees to meet in a closed executive session for the following reasons, among others:

To consult with the College District's attorneys on matters deemed privileged by the Texas Disciplinary Rules of Professional Conduct or Government Code § 551.071,

To deliberate regarding real property, under § 551.072; a prospective gift, under § 551.073; certain personnel matters, under § 551.074; security devices or security audits, under § 551.076; and economic development negotiations, under § 551.087.

If the Board meets in closed session, we will announce the particular section under which we will be doing so prior to initiating the closed portion of the meeting.

2. Invocation and Pledge to the American and Texas Flags

Mr. Charles Moser introduced Trustee Mr. Randy Wells, who led the Trustees and meeting attendants in the invocation. Mr. Charles Moser introduced Trustee Mr. Jim Kolkhorst, who led the group in the pledges to the American and Texas Flags.

3. Public Comment:

No one signed up to offer public comment.

4. Reports

A) Chancellor's Administrative Report

Dr. Hensley updated the Board on the following:

- Blinn College District's Recognition from Best Online Community Colleges;
- Blinn College District's GOFA Certificate of Achievement for excellence in financial reporting;
- Small Business Development Center's (SBDC) assistance in the creation of new business and jobs;
- Fall 2020 Virtual Graduation;

Dr. Hensley thanked the College District's faculty, staff and Trustees.

Dr. Hensley's presentation is attached hereto and made a part of these *Minutes*.

B) Presentation of Financial Statement Package for the Period Ended November 30, 2020

Mr. Richard Cervantes, Vice Chancellor, Business and Finance/CFO, reviewed highlights from the financial package for the period ending November 30, 2020. Mr. Cervantes reviewed the College District's cash position, revenues and expenses, major projects, year-to-date comparisons, CARES Act funds, and bond funds.

A copy of the financial package and presentation are attached hereto and made a part of these *Minutes*.

C) Institutional Enrollment Report for the Fall 2020 Semester

Dr. Diane Lovell, Vice Chancellor, Student Services, presented the Board with an enrollment update for the Fall 2020 semester. Dr. Lovell discussed the new "Pilot" reporting method which will allow for more accurate reporting of enrollment figures. Dr. Lovell updated the Trustees on the enrollment figures certified to the Texas Higher Education Coordinating Board (THECB) and compared the headcount, contact hours, and credit hours for the Fall 2020 Semester.

A copy of this presentation is attached hereto and made a part of these *Minutes*.

D) Training Completion Report as Required by Texas Education Code § 61.084(f)

For recording in the Minutes and as required by state law, Mr. Ted Hajovsky, General Counsel, reported to the Board that the Trustees have met their annual training requirements for 2020,

with the exception of Trustee Rebecca Ehlert, who was sworn in at the November 2020 Regular Meeting and will complete the required trainings in early 2021.

The Board took a break at 11:27 a.m.

The Board reconvened at 11:38 a.m.

Mr. Moser announced that the Board would be taking the remaining Agenda Items out of order.

6. Discussion and Possible Action Items

A) Presentation of Annual Financial Report for the Period Ended August 31, 2020

Mr. Moser introduced Mr. Richard Cervantes. Mr. Cervantes introduced Mr. Dane Legg, Principal, Lott, Vernon & Company, P.C., to present this Agenda Item via video conference. Mr. Legg presented the College District's annual financial report, the effects of decreased enrollment due to the COVID-19 pandemic on the College District's accounts receivable, the College District's total liabilities, and the College District's unrestricted net position. Mr. Legg responded to questions from the Board.

After a proper motion from Mr. Randy Wells, seconded by Ms. Teddy Boehm, the Board unanimously approved this Agenda Item, with the exception of Mr. Douglas Borchardt who abstained from voting.

4. Reports (continued)

F) Update on Financing Related to the P3 Phase II Student Housing Project on the Blinn-Brenham Campus

Mr. Richard Cervantes returned to the podium to discuss and present his Agenda Item to the Board. Mr. Cervantes presented this to the Board upon recommendation of the Budget, Audit, Investment, and Finance Committee. Mr. Cervantes reviewed the updated interest rate, pro forma over the life of the debt, the pro forma for the first full academic year, and the final pro forma. Mr. Cervantes responded to questions from the Board.

A copy of this presentation is attached hereto and made a part of these *Minutes*.

Mr. Dennis Crowson left the meeting at 12:06 p.m.

5. Consent Items

After a proper motion from Ms. Rebecca Ehlert, seconded by Mr. Jim Kolkhorst, the Board unanimously approved the following consent agenda items, with the exception of Mr. Dennis Crowson, who was not present during this portion of the meeting:

A) Approval of Minutes for the November 17, 2020, Regular Meeting

4. Reports (continued)

E) Presentation of an Update on the Districtwide Master Plan

Mr. Richard O'Malley, Assistant Vice Chancellor, Facilities, Planning, and Construction, introduced Mr. Alan Colyer with Gensler to present this Agenda Item to the Board. Mr. Colyer presented the project timeline, summaries of the vision sessions, and upcoming planning sessions. Mr. Colyer introduced his colleague, Mr. Doug Lowe, to present the demographics and utilization analysis to the Board.

A copy of this presentation is attached hereto and made a part of these *Minutes*.

7. EXECUTIVE SESSION - In Accordance with § 551.071

The Board announced that there would not be an Executive Session in today's meeting.

8. After a proper motion from, Mr. Jim Kolkhorst, seconded by Ms. Rebecca Ehlert, the Board voted unanimously to adjourn the meeting at 1:09 P.M.

Mr. Charles Moser
Board Chair

Ms. Theodora V. Boehm
Secretary