MINUTES
Board of Trustees of Blinn College District

Board Room, Third Floor, Administration Building
Blinn-Brenham Campus, 802 Green Street, Brenham, Texas

Regular Meeting, Tuesday, September 15, 2020, 5:30 P.M.

The Board of Trustees of Blinn College District held a Regular Meeting on Tuesday, September 15, 2020, in the Board Room, located on the third floor of the Administration Building at 802 Green Street, Brenham, Texas, 77833. In accordance with the suspended proceedings of the Open Meetings Act under Sections 418.016 of the Texas Government Code, public access to this meeting was located in Rooms 2 and 3 of the Blinn College District Student Center located at 651 Blinn Boulevard, Brenham, Texas.

Trustees present: Mr. Charles Moser, Board Chair; Mr. Jim Kolkhorst, Vice Chair; Ms. Teddy Boehm, Secretary; Dr. Dennis Crowson; and Mr. Randy Wells.

Trustees absent: Mr. Dan Gatewood and Mr. Douglas Borchardt.

1. **Board Chair Mr. Charles Moser called the meeting to order at 5:30 p.m., and read the following information into the *Minutes*:**

   The Texas Government Code permits this Board of Trustees to meet in a closed executive session for the following reasons, among others:

   To consult with the College District's attorneys on matters deemed privileged by the Texas Disciplinary Rules of Professional Conduct or Government Code § 551.071,

   To deliberate regarding real property, under § 551.072; a prospective gift, under § 551.073; certain personnel matters, under § 551.074; security devices or security audits, under § 551.076; and economic development negotiations, under § 551.087.

   If the Board meets in closed session, we will announce the particular section under which we will be doing so prior to initiating the closed portion of the meeting.

2. **Invocation and Pledge to the American and Texas Flags**

Mr. Charles Moser introduced Trustee Mr. Randy Wells, who led the Trustees and meeting attendants in the invocation. Mr. Charles Moser introduced Trustee Ms. Teddy Boehm, who led the group in the pledges to the American and Texas Flags.

3. **Public Comment:**

No one signed up to offer public comment.

4. Reports

A)   Chancellor's Administrative Report

Dr. Hensley updated the Board on the following:

- Facilities update:
  - Science, Technology, Engineering, and Innovation Building on the Blinn-Brenham Campus.

- Dr. Hensley then introduced Mr. Mark Feldhake, Project Manager, Facilities, Planning and Construction to update the Board on the RELLIS Phase II. Mr. Feldhake updated the Board on the following aspects of RELLIS Phase II:
  - Site plan,
  - First floor floorplan,
  - Second floor floorplan,
  - Third floor floorplan, and
  - Renderings.

Dr. Hensley's presentation is attached hereto and made a part of these *Minutes*.

B)   Presentation of Financial Statement Package for the Period Ended August 31, 2020

Mr. Richard Cervantes, Vice Chancellor, Business and Finance/CFO, reviewed highlights from the financial package for the period ending August 31, 2020. Mr. Cervantes reviewed the College District's cash position, revenues and expenses, major projects, year-to-date comparisons, and updated the Board on the end of year report, CARES Act funds, and bond funds. He responded to questions from the Board.

A copy of the financial package and presentation are attached hereto and made a part of these *Minutes*.

C)   Institutional Enrollment Report for the Fall 2020 Semester

Ms. Karen Buck, Vice Chancellor, Administration, presented an overview of the current enrollment numbers for Fall 2020 semester by headcount, credit hours, and contact hours. She responded to questions from the Board

Ms. Buck's presentation is attached hereto and made a part of these *Minutes*.

D)   Blinn-Brenham Housing Report for the Fall 2020 Semester

Dr. Diane Lovell, Vice Chancellor, Student Services, presented an overview of the current on-campus housing figures and a comparison to 2019 housing figures. She also presented strategies for obtaining higher occupancy in on-campus student housing. She responded to questions from

the Board.

Dr. Lovell's presentation is attached hereto and made a part of these *Minutes*.

5. Consent Items

After a proper motion from Mr. Randy Wells, seconded by Mr. Dennis Crowson, the Board unanimously approved the following consent agenda items:

  A) Approval of Minutes for the August 18, 2020, Regular Meeting
  B) Approval of the Washington County Appraisal District 2020-2021 Budget
  C) Acceptance of Donation

6. Discussion and Possible Action Items

  A) Authorization for the Administration to Negotiate and Execute a Contract for Architectural Services Related to Dreyer Field Upgrades

Mr. Moser invited Mr. Richard Cervantes to present and discuss this agenda item to the Board. Mr. Cervantes introduced Mr. Richard O'Malley, Assistant Vice Chancellor, Facilities, Planning, and Construction to present this agenda item and respond to questions from the Board.

After a proper motion from Mr. Jim Kolkhorst, seconded by Ms. Teddy Boehm, the Board unanimously approved this agenda item.

The Board took a break at 6:29 p.m.

7. The Board went into closed session under §§ 551.071, 551.072, and 551.074 of the Texas Government Code at 6:39 P.M.

The Board returned to open session at 7:08 P.M.

8. Discussion and Possible Action Item

  A) Authorization for the Administration to Negotiate and Execute a Ground Lease with NCCD-Brenham Properties, LLC, Cooperation Agreement with NCCD-Brenham Properties, LLC, and All Other Necessary Documents Related to the Finance, Design, Construction, and Operation of Additional Student Housing on the Blinn-Brenham Campus

Mr. Ted Hajovsky, General Counsel, presented this agenda item and responded to questions from the Board.

After a proper motion from Mr. Jim Kolkhorst, seconded by Mr. Randy Wells, the Board unanimously approved this agenda item.

9. **After a proper motion from Ms. Teddy Boehm, seconded by Mr. Dennis Crowson, the Board voted unanimously to adjourn the meeting at 7:09 P.M.**

_____
Mr. Charles Moser
Board Chair

_____
Ms. Theodora V. Boehm
Secretary