

MINUTES
Board of Trustees of Blinn College District
Board Room, Third Floor, Administration Building
Blinn-Brenham Campus, 802 Green Street, Brenham, Texas
Regular Meeting, Tuesday, January 19, 2021, 5:30 P.M.

The Board of Trustees of Blinn College District held a Regular Meeting on Tuesday, January 19, 2021, via videoconference in accordance with the suspended proceedings of the Open Meetings Act under Section 418.016 of the Texas Government Code. Public access to this meeting was located in Rooms 2 and 3 of the Blinn College District Student Center located at 651 Blinn Boulevard, Brenham, Texas.

Trustees present: Mr. Charles Moser, Board Chair; Mr. Jim Kolkhorst, Vice Chair; Ms. Teddy Boehm, Secretary; Dr. Dennis Crowson; Mr. Douglas Borchardt; Mr. Randy Wells; and Ms. Rebecca Ehlert.

Trustees absent: None.

1. Board Chair Mr. Charles Moser called the meeting to order at 5:38 p.m., and read the following information into the *Minutes*:

The Texas Government Code permits this Board of Trustees to meet in a closed executive session for the following reasons, among others:

To consult with the College District's attorneys on matters deemed privileged by the Texas Disciplinary Rules of Professional Conduct or Government Code § 551.071,

To deliberate regarding real property, under § 551.072; a prospective gift, under § 551.073; certain personnel matters, under § 551.074; security devices or security audits, under § 551.076; and economic development negotiations, under § 551.087.

If the Board meets in closed session, we will announce the particular section under which we will be doing so prior to initiating the closed portion of the meeting.

2. Invocation and Pledge to the American and Texas Flags

Due to this meeting being held virtually, this Agenda Item was skipped.

3. Public Comment:

No one signed up to offer public comment.

4. Reports

A) Chancellor's Administrative Report

Dr. Hensley updated the Board on the following:

- The number of students who received Academic Honors;
- The Associate Degree Nursing Program's high ranking by ADN.org, rncareers.org, and rnnursing.org. Dr. Hensley thanked the faculty and staff who made this possible;
- The 2020 Chancellor's report;
- Spring Semester Sports; and
- Facilities update:
 - Science, Technology, Engineering, and Innovation Building on the Blinn-Brenham Campus;
 - P3 Student Housing on the Blinn-Brenham Campus; and
 - Leroy Dryer Field on the Blinn-Brenham Campus;

Dr. Hensley's presentation is attached hereto and made a part of these *Minutes*.

B) Presentation of Financial Statement Package for the Period Ended January 31, 2021

Mr. Richard Cervantes, Vice Chancellor, Business and Finance/CFO, reviewed highlights from the financial package for the period ending January 31, 2021. Mr. Cervantes reviewed the College District's cash position, revenues and expenses, major projects, year-to-date comparisons, CARES Act funds, CRRSAA funds and bond funds.

A copy of the financial package and presentation are attached hereto and made a part of these *Minutes*.

C) Presentation of an Update on the Districtwide Facilities Master Plan

Mr. Moser introduced Mr. Richard O'Malley, Assistant Vice Chancellor, Facilities, Planning, and Construction to present this report to the Board. Mr. O'Mally introduced Meredith Epley-McWilliams from Gensler to present the project timeline. Ms. Epley-McWilliams then introduced Mr. Doug Lowe from Gensler to present the Labor Market Study, including Workforce Development Areas, top recurring occupations that Blinn College District for which currently offers degrees/certificates, top recurring occupations that Blinn College District for which currently does not offer a degree/certificate, top recurring occupations across all workforce development areas, lowest ranking occupations, and next steps. Mr. Lowe then introduced Mr. Kyle LeBlanc to present the Facility Condition Assessment, including a description of the process, an overview of the assessment, the facility condition index and requirement index, preliminary facility planning considerations, results of the facility condition assessment across the Blinn-Brenham and Blinn-Bryan campuses, and key recommendations. Mr. LeBlanc then invited Ms. Epley-Williams back to discuss the next steps in the Districtwide Facilities Master Plan.

Mr. O'Malley, Mr. Lowe, and Mr. LeBlanc responded to questions from the Board.

A copy of this presentation is attached hereto and made a part of these *Minutes*.

5. **Consent Items**

After a proper motion from Mr. Jim Kolkhorst, seconded by Mr. Randy Wells, the Board unanimously approved the following consent agenda items:

- A) Approval of Minutes for the December 8, 2020, Regular Meeting
- B) Order of May 1, 2021, General Election for the Blinn College Board of Trustees Members Representing Precinct 1 and 4 to Serve Full Six-Year Terms
- C) Authorization for the Administration to Negotiate and Execute an Elections Services Contract with Washington County for the May 1, 2021, General Election of the Blinn College District Board of Trustees
- D) Authorization for the Administration to Negotiate and Execute Agreements with Local Government Entities for Joint Elections for the May 1, 2021, General Election of the Blinn College District Board of Trustees
- E) Set Date, Time, and Place for Drawing to Determine Order of Candidates for the Same Position to Appear on the Ballot for the May 1, 2021, General Election
- F) Acceptance of Donation

6. **Discussion and Possible Action Items**

- A) Authorization for the Administration to Negotiate and Execute a Guaranteed Maximum Price for the RELLIS Phase II Building on the Blinn-RELLIS Campus

Mr. Moser invited Mr. Richard Cervantes to present and discuss this agenda item to the Board. Mr. Cervantes introduced Mr. Mark Feldhake, Project Director, to present this agenda item and respond to questions from the Board.

After a proper motion from Mr. Jim Kolkhorst, seconded by Ms. Teddy Boehm, the Board unanimously approved this agenda item.

- B) Authorization for the Administration to Negotiate and Execute a Contract for the Purchase of Equipment for the Science, Technology, Engineering, and Innovation Building on the Blinn-Brenham Campus

Mr. Moser invited Mr. Richard Cervantes to present and discuss this agenda item to the Board. Mr. Cervantes introduced Mr. Mark Feldhake, Project Director, to present this agenda item and respond to questions from the Board.

After a proper motion from Mr. Dennis Crowson, seconded by Mr. Douglas Borchardt, the Board unanimously approved this agenda item.

- C) Authorization for the Administration to Approve and Award a Policy for Blinn

College District's Property Insurance Coverage

Mr. Moser invited Mr. Richard Cervantes to present and discuss this agenda item to the Board and respond to questions from the Board.

After a proper motion from Mr. Randy Wells, seconded by Ms. Rebecca Ehlert, the Board unanimously approved this agenda item.

7. EXECUTIVE SESSION - In Accordance with § 551.071

The Board announced that there would not be an Executive Session in today's meeting.

8. After a proper motion from, Mr. Jim Kolkhorst, seconded by Ms. Teddy Boehm, the Board voted unanimously to adjourn the meeting at 6:52 P.M.

Mr. Charles Moser
Board Chair

Ms. Theodora V. Boehm
Secretary