

January 14, 2021

Item No. 5.1.

Public Hearing, presentation, discussion, and possible action on Budget Amendment #1 amending Ordinance No. 2020-4206 which will amend the budget for the 2020-2021 Fiscal Year in the amount of \$4,224,326

Sponsor: Mary Ellen Leonard, Director of Fiscal Services

Reviewed By CBC: City Council

Agenda Caption: Public Hearing, presentation, discussion, and possible action on Budget Amendment 1 amending Ordinance No. 2020-4206 which will amend the budget for the 2020-2021 Fiscal Year in the amount of \$4,224,326.

Relationship to Strategic Goals:

1. Good Governance
2. Financial Sustainability
3. Core Services and Infrastructure

Recommendation(s): Staff recommends the City Council approve Budget Amendment #1.

Summary: The proposed budget amendment is to increase the FY21 budget appropriations by \$4,224,326 primarily as a result of the annual encumbrance roll. The encumbrance roll recognizes expenditures in a prior fiscal year where the goods and services were ordered but not received in that fiscal year. Specialty vehicles and equipment typically are included on the encumbrance roll. The charter of the City of College Station provides for the City Council to amend the annual budget in the event there are revenues available to cover expenditures and after holding a public hearing on such budget amendment. Attached is a summary with a description of the items included on the proposed budget amendment. This amendment also includes an Interfund transfer totaling \$379,444 from the Court Technology Fund.

Budget & Financial Summary: The City has resources or can reasonably expect resources to cover the appropriations in this budget amendment. The attached summary has the complete description of the items included on the proposed budget amendment. If approved, the net revised budget appropriations will be \$315,720,510.

Reviewed & Approved by Legal: No

Attachments:

1. FY21 BA#1
2. FY21 Budget Amendment _1 Ordinance

Exhibit A – FY21 Budget Amendment #1 Detail Listing

1. Encumbrance Roll - \$3,650,488 (Budget Amendment) and \$379,444 (Interfund Transfer)

A number of expenditures were not completed in FY20 due to timing issues. These goods and services were budgeted in FY20 but were not or will not be received until FY21. The encumbrance roll increases the FY21 budget appropriation in each applicable fund for the eligible items. The encumbrance roll includes IT equipment/software, buildings corrective maintenance, Economic Development commitments, Municipal Court software, vehicles ordered but not received, Experience Bryan/College Station grants, and FY20 OPEB trust payment. This item also includes an interfund transfer from Court Technology to the General Fund to support a Court upgrade project.

2. Parkland Dedication CIP - \$35,215 (Budget Amendment)

The FY21 Budget did not appropriate funds in Parkland Dedication due to timing. Projects have now been identified. This item will appropriate budget in Community Zones C and D and Zones 7 and 11 to expend existing funds on eligible Parkland Zone capital improvement projects.

3. General Government CIP – Future Department Relocation – \$800,000 (Budget Amendment)

This project is a funded project included in the FY21 Approved Budget. However, because the City expects to pursue a Construction Manager at Risk contract, the entire project budget must be fully appropriated because construction costs will be encumbered during design. Finance initially appropriated \$900,000 in FY20 and nothing in FY21. This item will increase total project appropriations to \$1,700,000 to ensure the full amount of any anticipated contract can be covered.

4. Sidewalk Zones 1 and 3 CIP - \$16,223 (Budget Amendment)

As Sidewalk Zone funds become available budget appropriations are requested. Additional funds are available since the completion of the FY21 budget in Sidewalk Zones 1 and 3 for the existing approved Eastgate and Southwood Sidewalk projects, respectively. Zone 1 will contribute \$9,770 and Zone 3 will contribute \$6,453. These requested appropriations will reduce the amount spent on the projects from the Streets Capital Improvement Projects Fund.

5. Northgate Parking Fund- (\$300,000) (Budget Amendment)

Due to low revenues in FY20 and expected low revenues in FY21 for the Northgate parking garage, the debt repayment to the General Fund in the amount of \$300,000 is suspended for FY21. The repayment is forecasted to restart in FY22.

6. Brazos Central Appraisal District- \$22,400 (Budget Amendment)

The FY21 Budget for the City's payment to the Appraisal District was based on the estimated rates and levies. The City is required by law to pay the amount on the final levy statement. The 2021 adjusted levy statement dated 11/19/20 from Brazos Central Appraisal District increased the City's payment from \$415,193 to \$437,593.