

**Agenda Item Details**

Meeting	Jul 10, 2018 - Bryan City Council Second Regular Meeting
Category	4. Consent (Automatic Approval) Agenda - This agenda consists of ministerial or "housekeeping" items required by law such as routine bids, contracts, purchases, and resolutions. Items may be removed from the consent agenda for separate consideration at the request of two Councilmembers.
Subject	B. Consider the appointment of Santos Navarrette, Jr., M.A., M.B.A., as the Brazos County Public Health District Director
Type	Action (Consent)
Preferred Date	Jul 10, 2018
Fiscal Impact	No
Budget Source	The City's budget includes funding to the Brazos County Public Health District.
Goals	Public Safety Quality of Life Service

**Summary:**

Brazos County and the cities of Bryan and College Station jointly fund and provide oversight to the Brazos County Public Health District, which is sometimes referred to as the Brazos County Health District, the Brazos County Health Department, or the Health Department. A Cooperative Agreement was entered into on October 1, 2009, as a revised and updated version to the original Cooperative Agreement dated August 31, 1984.

The Brazos County Board of Health is the governing board responsible for promoting and preserving the health and safety of the public through the Health Department, and in particular, through advising the Health Department Director. Each of the three (3) entities have two (2) representatives on the Board as appointed by the governing bodies of each of the entities. Currently, the City of Bryan representatives are Council Members Greg Owens (Board Chair) and Buppy Simank.

The current Health Department Director, Ken Bost, announced his pending retirement earlier this year; Mr. Bost has served as the Director since February 1984. With this announcement, the Board of Health appointed a Search Committee comprised of Council Member Greg Owens, Commissioner Steve Aldrich (Board member), and Dr. Jay Maddock (Dean of the TAMU School of Public Health), with the task of searching for a new director to replace Mr. Bost. On June 13, 2018, the Search Committee recommended the appointment of Santos Navarrette, Jr., M.A., M.B.A., as the Health Department Director, and the Board of Health unanimously concurred with this recommendation, to be effective at Mr. Bost's retirement.

Based on Section 4.2.a, of the Cooperative Agreement, "The Director of the Brazos County Health District shall be appointed by the District Members upon recommendation by the Board of Health." As previously stated, the "District Members" are the two (2) cities and the County. Consequently, the City of Bryan City Council has an opportunity to consider and appoint the Health Department Director.

The Health Board's recommendation, Mr. Navarrette, has the credentials, expertise, background, and education necessary to fulfill the duties and responsibilities of the Director's position. Mr. Navarrette's experience and qualifications include: Health Services Director of City of Abilene/Taylor County Public Health District (April 2014 - Present); Associate Director Environmental Health and Disease Control of Tarrant County Public Health (July 2005 to August 2012); Master of Arts in Human Resource Management from Wayland Baptist University; and Master of Business Administration from Wayland Baptist University. For a more complete review of Mr. Navarrette's background, please see his attached resume.

**Staff Analysis and Recommendation:**

Based on the Search Committee's thorough review of candidates, along with the Committee's and the Health Board's recommendation of Mr. Navarrette as the next Health Department Director, City staff recommends the City Council approve Mr. Navarrette as the Director. Upon the retirement of Mr. Bost, having qualified leadership in the director's position is necessary for the continued effective and efficient operations of the Health Department. The Director has an instrumental role in the operations of the Department and is the direct liaison between the Department and the Board of Health.

While Mr. Bost has indicated a willingness to remain as the Director until such time that a replacement is found, a new Director needs to be appointed as soon as possible to complete the succession process and begin the transition between the outgoing Director and the incoming Director. The tentative start date for Mr. Navarrette is October 8, 2018.

**Options:**

1. Approve the Board of Health's recommendation by approving the appointment of Santos Navarrette, Jr., M.A., M.B.A., as the next Health Department Director, tentatively effective October 8, 2018.
2. Do not approve the Health Department Board's recommendation and do not approve the appointment of Santos Navarrette, Jr., M.A., M.B.A., as the next Health Department Director, and provide the City of Bryan's Board representatives with direction.

**Attachment:**

1. Santos Navarrette's resume

Santos Resume ELPH 2018 (1).pdf (27 KB)

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