Agenda Item 3

May 15, 2018

SUBJECT:
Workshop Related to the 2018-2019 Fiscal Year Budget

RECOMMENDATION:
That the Board of Trustees receive and discuss a presentation on the proposed budget for the 2018-2019 fiscal year.

RATIONALE:
Per Blinn College policy BAA(LEGAL), the Board shall approve the current operating budget on or before September 1 of each year. A review and discussion with the Administration in May about the proposed budget will enable Board members to make an informed decision concerning the 2018-2019 fiscal year budget at the June 19, 2018 regular Board meeting. On May 2, 2018, staff met with members of the Board's Budget, Audit, Investment, and Finance Committee, to review the proposed 2018-2019 fiscal year budget in-depth.

BUDGETARY CONSIDERATIONS:
Fiscal Year 2018-2019 budget is $115.3 million, and represents a 2.4% increase over Fiscal Year 2017-2018.

RESOURCE PERSONNEL:
Kris Beckendorf, Director Budgets/Insurance

ATTACHMENTS:
Attachment A: Budget Workshop FY 18-19
Attachment B: Blinn College Fiscal Year 2018-19 Proposed Budget Statement of Revenues and Expenditures
Attachment C: Proposed FY 18-19 Stipend List
Attachment D: FY 2018-2019 Contracts for FY19

Respectfully Submitted by:

Richard Cervantes, CPA
Vice Chancellor, Business and Finance/CFO

Mary Hensley, Ed.D.
Chancellor

Budget Workshop
FY18-19
May 15, 2018

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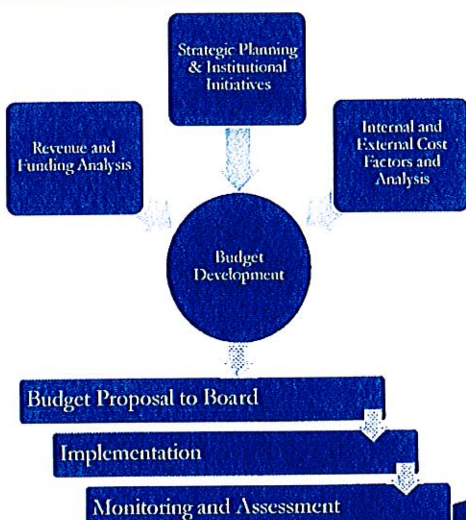
Annual Budgeting Process
Blinn College



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Budget Development Calendar 2018-19

Date	Activity
Oct. - Nov.	Evaluate and revise budget process instructions and forms.
Nov. - Dec.	Create Base Expense Budgets in Banner Budget module.
Dec. - Jan.	Evaluate Fee Schedulers and submit requests for changes.
Jan. - Feb.	Budget requests available. Budget Director meets with all units for assistance with this process. Budget Requests submitted to the divisions Vice Chancellor's for review/approval.
Jan. 26, 2018	Fee Requests Due
Feb. 5, 2018	Budget Requests Due with approval from VC's
Feb. 6-12, 2018	Information Compiled
Feb. 13, 2018	Meet with Chancellor - Tuition/Fees and review Budget Requests
Feb. 20, 2018	Budget, Audit, Finance Committee Meeting - Tuition and Fees
Feb. 20, 2018	February Regular Meeting of the Board of Trustees
March 6, 2018	Board Budget Workshop - Revenues
March 20, 2018	March Regular Board Meeting of the Board of Trustees - Tuition and Fees
April 17, 2018	April Regular Meeting of the Board of Trustees
May 1, 2018	Meet with Chancellor for approval for Budget Sweep
May 2, 2018	Budget, Audit, Finance Committee Meeting - Review Budget
May 15, 2018	Board Budget Workshop and May Regular Meeting of the Board of Trustees
June 19, 2018	June Regular Meeting of the Board of Trustees - Adoption of FY19 Budget

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Key Budget Assumptions

- The tuition and fee budget is based on 401,512 SCH (Fall and Summer 2017 and Spring 2018).
- Tuition & Fee rates adopted March 2018.
- 3% salary increase for full-time faculty and all staff.
- 7% estimated increase in the health insurance rate for current employees and Blinns contribution to state retiree insurance.

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Revenues FY18-19

Revenues

	FY19 Proposed	FY18 Budgeted	Variance	Variance %
State Appropriations	$23,618,241	$23,618,241	$0	0.0%
State Insurance and Retirement	4,911,810	4,911,810	0	0.0%
Tuition/Fees (Net)	64,869,443	63,732,913	1,136,530	1.8%
Auxiliary Sales & Services (Net)	18,871,759	17,355,423	1,516,336	8.7%
Property Taxes	1,821,200	1,798,045	23,155	1.3%
Interest	500,000	500,000	0	0.0%
Miscellaneous Revenues	$717,250	$693,667	$23,583	3.4%
Total Revenue	$115,309,703	$112,610,099	$2,699,604	2.4%

State Appropriations

State appropriations will remain the same for FY19.

	FY19 Proposed	FY18 Budgeted	Variance	Variance %
Contact hour funding	$19,794,864	$19,794,864	$0	0.0%
Student success	2,732,571	2,732,571	0	0.0%
Core	680,406	680,406	0	0.0%
Museum	410,400	410,400	0	0.0%
Total	$23,618,241	$23,618,241	$0	0.0%

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Tuition and General Fee Rates

FY18-19 tuition and fee rates adopted by the Board at its Regular Meeting on March 20, 2018.

	FY19	FY18	Change in Rate	
In-District	$54	$52	$2	4%
Out-of-District	111	109	2	2%
Non-Resident	271	267	4	1%
General Fee	$64	$60	$4	7%

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Tuition and General Fee

Total Net Tuition increased $191,907 and the General Fee increased $1,136,753 based on new rates adopted by the Board at its March 20, 2018 Regular Meeting.

	FY19 Proposed	FY18 Budgeted	Variance	% Variance
In-District	$491,059	$697,788	$ (206,729)	-29.6%
Out-of-District	42,694,423	41,298,792	1,395,631	3.4%
Non-Resident	3,453,895	3,924,900	(471,005)	-12.0%
Non-Funded	75,000	49,150	25,850	52.6%
State Waivers/Exemptions	(3,230,000)	(2,866,960)	(363,040)	12.7%
Allowances/Discounts	(2,998,884)	(2,810,084)	(188,800)	6.7%
Total Net Tuition	$40,485,493	$40,293,586	$191,907	0.5%
General Fee	$21,894,110	$20,757,357	$1,136,753	5.5%

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Auxiliary: Housing Services

FY18-19 Housing Service rates adopted by the Board at its Regular Meeting on March 20, 2018.

Housing Rates:	# Beds	FY19 Rate	FY18 Rate	Rate Increase
Dormitories	630	$ 1,650	$ 1,500	$ 150
Wheeler Tri/Corner Suites	152	2,530	2,300	230
Wheeler Private	10	3,190	2,900	290
Wheeler Private Suite	190	2,860	2,600	260
Apartments 4-Bed	248	3,190	2,900	290
Apartments 2-Bed	90	3,190	2,900	290
Total	1320			
Mill Creek 4-Bed	324	3,200	0	3,200
Mill Creek 2-Bed	138	$ 3,250	0	$ 3,250
Total	462			

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Auxiliary: Food Services

FY 18-19 Food Service rates adopted by the Board at its Regular Meeting on March 20, 2018.

Meal Plan Rates:	FY19 Rate	FY18 Rate	Rate Increase	Rate Increase %
19 Meals per week	$1,648	$1,600	$48	3.0%
14 Meals per week	1,442	1,400	42	3.0%
11 Meals per week (apartment only)	1,030	1,000	30	3.0%

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Housing and Food Services

Based on the rates and fees adopted by the Board at its Regular Meeting on March 20, 2018, and increased Food Service due to Mill Creek opening, both housing and food revenues are projected to increase.

	FY19 Proposed	FY18 Budgeted	Variance	Variance %
Housing	$5,876,894	$5,490,000	$ 386,894	7.0%
Food Services	$5,058,100	$3,994,560	$1,063,540	26.6%

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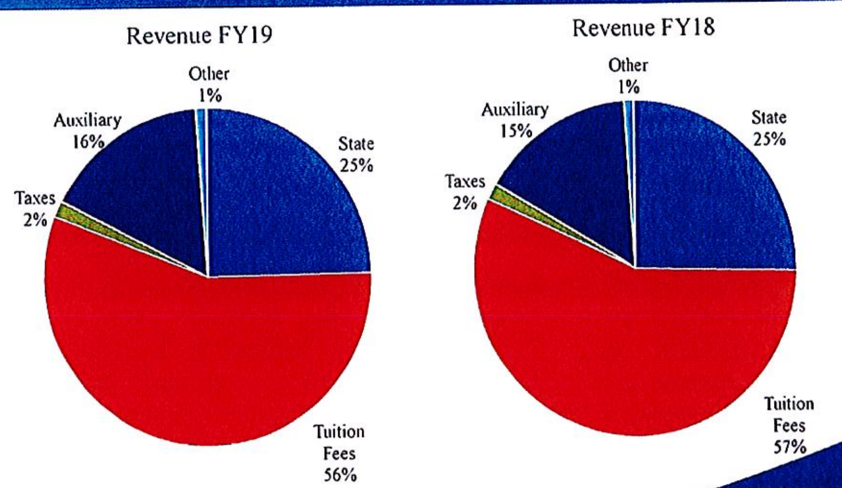
Other Revenue

- Budgeted property tax revenue will increase $23,155, for fiscal year 2019. The Board may consider further action in August 2018.
- Budgeted interest income will remain the same for fiscal year 2019.
- The federal work-study allocation will decrease grants and contracts revenue by $54,817.

	FY19 Proposed	FY18 Budgeted	Variance	% Variance
Property Tax	$1,821,200	$1,798,045	$23,155	0%
Interest	500,000	500,000	0	0%
Grants and Contracts	$196,250	$251,067	($54,817)	-21.8%

Revenue Source



Expenses FY18-19

Operating Expenses

Operating Expenses	FY19 Proposed	FY18 Budgeted	Variance	Variance %
General Academic & Vocational	$47,139,708	$45,656,630	$1,483,078	3.2%
Academic Support	5,630,350	5,743,439	(113,089)	-2.0%
Student Services	7,537,190	7,661,768	(124,578)	-1.6%
Extension & Public Service*	132,308	182,308	(50,000)	-27.4%
Institutional Support	18,439,304	16,382,635	2,056,669	12.6%
Physical Plant Operations & Maintenance	9,523,349	8,622,279	901,070	10.5%
Library	1,789,662	1,804,450	(14,788)	-0.8%
Museum	630,158	619,394	10,764	1.7%
Auxiliary	11,126,518	10,411,319	715,199	6.9%
Total	$101,948,547	$97,084,222	$4,864,325	5.0%

*The current funding for the Small Business Development Center is $132,308

State funding for 2019 has yet to be determined by the University of Houston Texas Gulf Coast SBDC Network.

Agenda Item 3
Attachment A
May 15, 2018

Explanation of Increases and Decreases in Operating Expenses

Increased salary/benefits expenses

- Administration is recommending a 3% salary increase for full-time faculty and all staff. The full-time faculty will receive the longevity stipend pursuant to Board Policy DEA Local. In addition to all salary and stipend increases, there will be a corresponding increase in FICA, unemployment, and workers compensation taxes. Also, an estimated increase in the health insurance rate of 7% to current employees and for Blinn's contribution for state retiree insurance. The total impact to FY18-19 Budget will result in an increase of $2,050,000.

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Explanation of Increases and Decreases in Operating Expenses (continued)

Operating expenses

- Additional positions for the RELLIS campus.
- Operational needs associated with RELLIS (custodial, grounds, utilities, etc.).
- Reorganization of personnel costs.
- Safety issues related to campus security.
- New Soccer Program.

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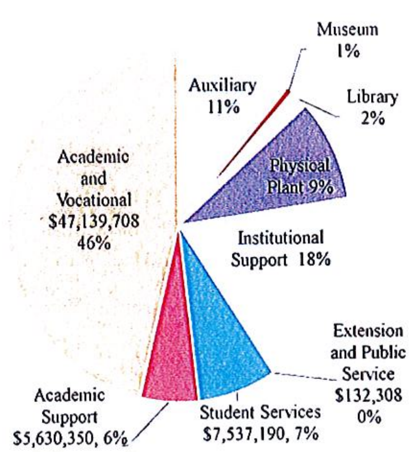
Other Expenses

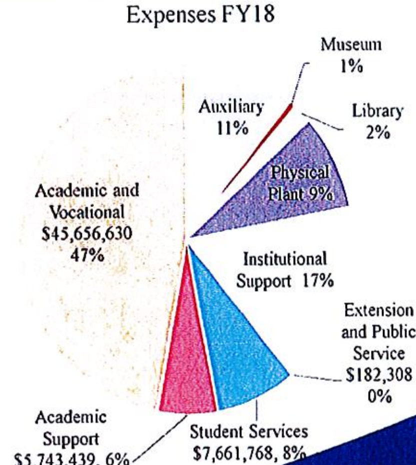
- Replacement and Renovations decreased by $2,000,000.
- Debt Service decreased by $164,721 based on the debt service schedule.

Expenses by Organization

Expenses FY19



Expenses FY18



Multi - Year Expenses by Organization

	FY18-19 PROPOSED BUDGET	FY17-18 APPROVED BUDGET	FY17-18 ACTUALS 3/31/18	FY16-17 ACTUALS 8/31/17	FY15-16 ACTUALS 8/31/16	FY14-15 ACTUALS 8/31/15	FY13-14 ACTUALS 8/31/14
OPERATING EXPENDITURES							
GENERAL ACADEMIC & VOCATIONAL	47,139,708	45,656,630	27,376,359	39,962,528	41,211,624	42,219,162	39,975,347
ACADEMIC SUPPORT	5,630,350	5,743,439	2,933,025	5,064,500	4,781,878	4,524,947	3,258,190
STUDENT SERVICES	7,537,190	7,661,768	3,694,891	6,349,543	6,311,280	6,064,534	5,804,192
EXTENSION AND PUBLIC SERVICE	132,308	182,308	59,874	188,656	157,415	163,483	138,664
INSTITUTIONAL SUPPORT	18,439,304	16,382,635	8,571,456	13,633,021	13,032,879	10,726,465	9,931,332
PHYSICAL PLANT OPS. & MAINTENANCE	9,523,349	8,622,279	4,286,405	7,743,072	7,592,369	7,655,471	7,234,171
LIBRARY	1,789,662	1,804,450	950,082	1,497,757	1,608,664	1,656,748	1,608,021
MUSEUM	630,158	619,394	292,441	575,558	595,862	532,101	530,483
AUXILIARY	11,126,518	10,411,319	5,293,040	8,843,733	8,495,067	8,594,275	8,422,958
TOTAL OPERATING EXPENDITURES	101,948,547	97,084,222	53,457,573	83,858,368	83,787,039	82,137,187	76,903,358
CONTINGENCY	3,000,000	3,000,000	0	0	0	0	0
BANNER PROJECT	0	0	0	363,739	1,384,560	0	0
REPLACEMENTS AND RENOVATIONS	4,100,000	6,100,000	15,043,922	12,201,620	8,864,381	10,925,806	5,657,505
DEBT SERVICE	6,261,156	6,425,877	6,425,879	6,812,330	6,048,610	4,896,547	4,522,469
TOTAL EXPENDITURES	115,309,703	112,610,099	74,927,373	103,236,057	100,084,590	97,959,540	87,083,332

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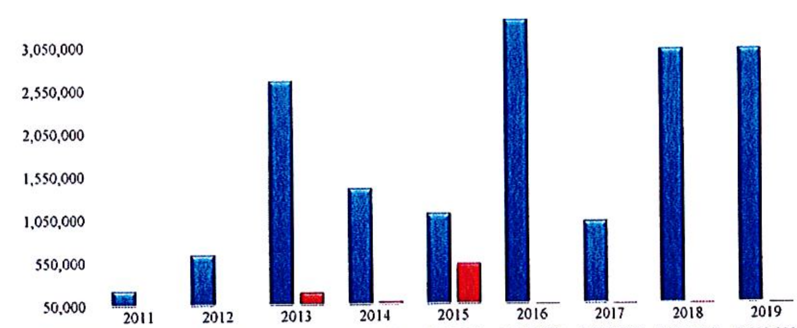
Contingency Funds



	2011	2012	2013	2014	2015	2016	2017	2018	2019
Budget	220,633	633,660	2,650,847	1,390,991	1,099,261	3,349,695	1,000,000	3,000,000	3,000,000
Actual	$53,060	$60,815	$193,189	$81,350	$512,516	$0	$0	$0	$0

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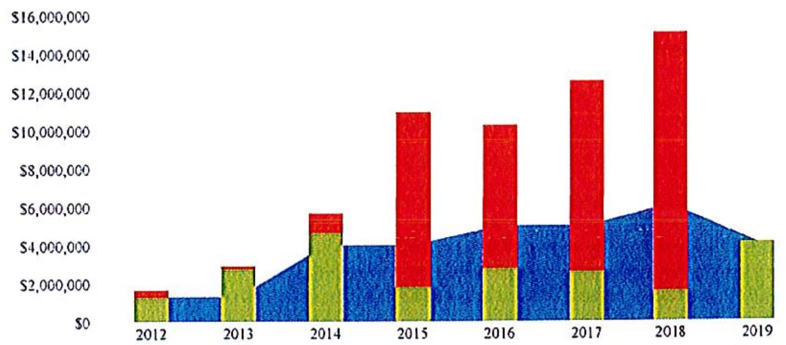
Replacements & Renovations



	2012	2013	2014	2015	2016	2017	2018	2019
R&R Budget	$1,300,000	$1,300,000	$4,000,000	$4,000,000	$5,000,000	$5,000,000	$6,100,000	$4,100,000
Other Sources	$384,390	$135,825	$1,000,754	$9,119,895	$7,456,726	$9,941,923	$13,457,49	0
R&R Actuals	$1,283,125	$2,754,089	$4,656,751	$1,805,911	$2,792,215	$2,623,436	$1,586,425	$4,100,000

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Repairs and Renovations

Bryan:	
1. Parking Lot Asphalt and Lighting Repairs	$150,000
2. HVAC Mechanical Upgrades and Controls	$150,000
3. Paint/Carpet Interior Building Upgrades	$150,000
4. Cameras/Security/Access Doors	$75,000
5. Furniture/Fixtures/Equipment	$100,000
6. Contingency/Professional Services	$150,000
Brenham	
1. W.W. O'Donnell Roof Replacement	$450,000
2. Old Main Window Replacement	$450,000
3. HVAC Chiller and MEP Upgrades at W.L. Moody Library	$500,000
4. Landscaping/Lighting BCPA and Student Center	$500,000
5. Sidewalk extensions and Repair	$200,000
6. James Atkinson/Vacant Houses Demolition	$150,000
7. HVAC Mechanical Upgrades and Controls	$150,000
8. Student Housing Upgrades… Flooring/Paint/Plumbing/Etc.	$150,000
9. Cameras/Security/Access Controls	$75,000
10. Furniture/Fixtures/Equipment	$100,000
11. Contingency/Professional Services	$600,000
Total Repairs and Renovations	$4,100,000

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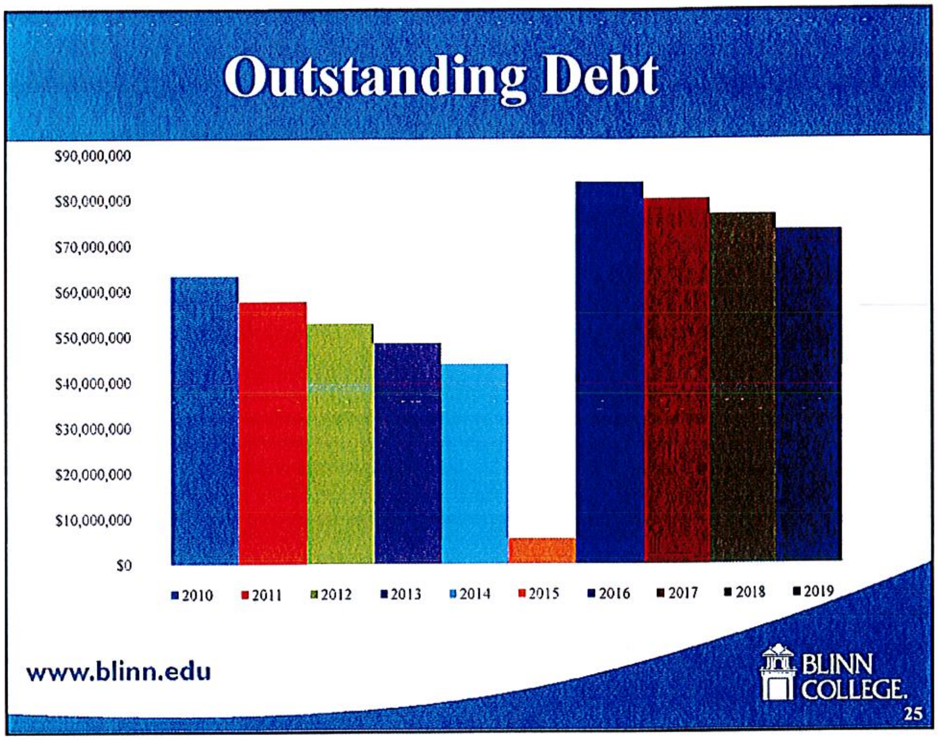
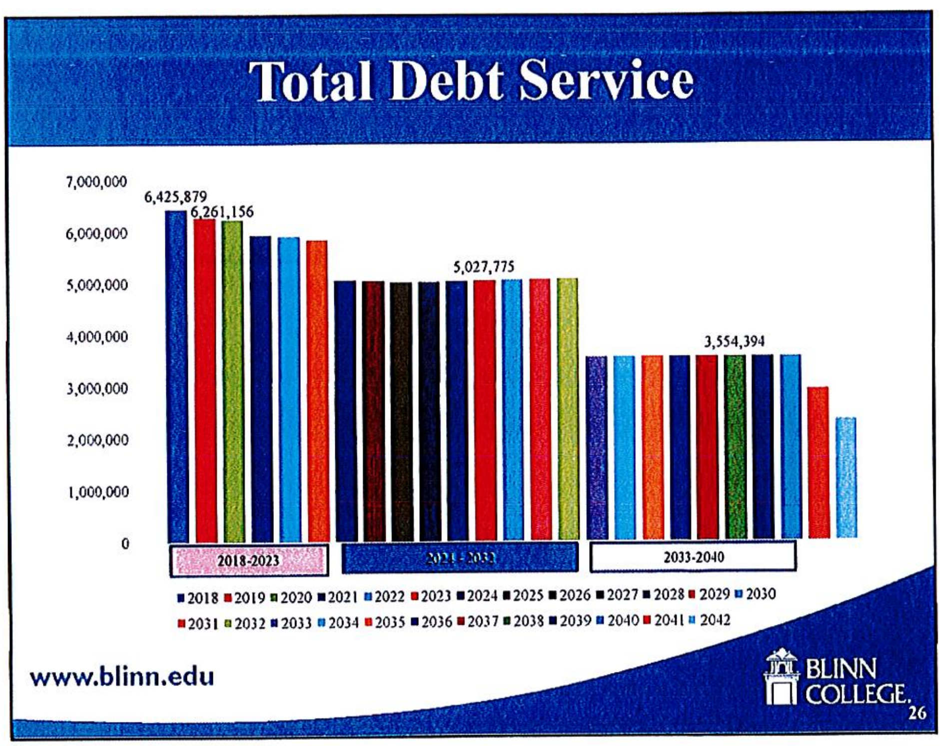
Agenda Item 3
Attachment A
May 15, 2018





Questions?

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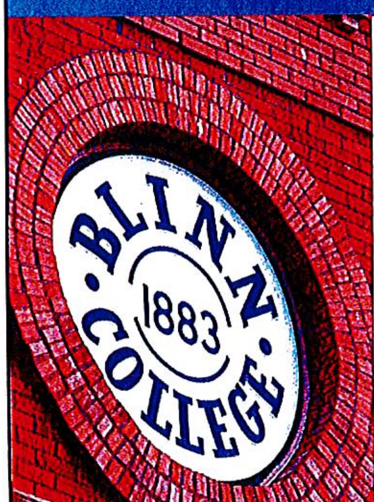

Budget Workshop

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Agenda Item 3
Attachment B
May 15, 2018

BLINN COLLEGE
FISCAL YEAR 2018-19 PROPOSED BUDGET
STATEMENT OF REVENUES AND EXPENDITURES

	FY 2018-2019		FY 2017-2018		Variances	
	PROPOSED BUDGET	PERCENTAGE OF BUDGET	APPROVED BUDGET	PERCENTAGE OF BUDGET	DOLLARS $	PERCENTAGE %
REVENUES						
STATE APPROPRIATIONS	23,618,241	20.5%	23,618,241	21.0%	-	0.0%
STATE INSURANCE AND RETIREMENT	4,911,810	4.3%	4,911,810	4.4%	-	0.0%
TUITION/FEES (NET)	64,869,443	56.3%	63,732,913	56.6%	1,136,530	1.8%
AUXILIARY SALES & SERVICES (NET)	18,871,759	16.4%	17,355,423	15.4%	1,516,336	8.7%
PROPERTY TAXES	1,821,200	1.6%	1,798,045	1.6%	23,155	1.3%
INTEREST	500,000	0.4%	500,000	0.4%	-	0.0%
MISCELLANEOUS REVENUES	717,250	0.6%	693,667	0.6%	23,583	3.4%
TOTAL REVENUES	115,309,703	100.0%	112,610,099	100.0%	2,699,604	2.4%
OPERATING EXPENDITURES						
GENERAL ACADEMIC & VOCATIONAL	47,139,708	40.9%	45,656,630	40.5%	1,483,078	3.2%
ACADEMIC SUPPORT	5,630,350	4.9%	5,743,439	5.1%	(113,089)	-2.0%
STUDENT SERVICES	7,537,190	6.5%	7,661,768	6.8%	(124,578)	-1.6%
EXTENSION AND PUBLIC SERVICE	132,308	0.1%	182,308	0.2%	(50,000)	-27.4%
INSTITUTIONAL SUPPORT	18,439,304	16.0%	16,382,635	14.5%	2,056,669	12.6%
PHYSICAL PLANT OPS. & MAINTENANCE	9,523,349	8.3%	8,622,279	7.7%	901,070	10.5%
LIBRARY	1,789,662	1.6%	1,804,450	1.6%	(14,788)	-0.8%
MUSEUM	630,158	0.5%	619,394	0.6%	10,764	1.7%
AUXILIARY	11,126,518	9.6%	10,411,319	9.2%	715,199	6.9%
TOTAL OPERATING EXPENDITURES	101,948,547	88.4%	97,084,222	86.2%	4,864,325	5.0%
CONTINGENCY	3,000,000	2.6%	3,000,000	2.7%	-	0.0%
REPLACEMENTS AND RENOVATIONS	4,100,000	3.6%	6,100,000	5.4%	(2,000,000)	-32.8%
DEBT SERVICE	6,261,156	5.4%	6,425,877	5.7%	(164,721)	-2.6%
TOTAL EXPENDITURES	115,309,703	100.0%	112,610,099	100.0%	2,699,604	2.4%
NET REVENUES OVER EXPENDITURES	-	n/a	-	n/a	-	-

Agenda Item 3
Attachment B
May 15, 2018

BLINN COLLEGE
FISCAL YEAR 2018-19 PROPOSED BUDGET
STATEMENT OF REVENUES

	FY 2018-2019		FY 2017-2018		Variances	
	PROPOSED BUDGET	PERCENTAGE OF BUDGET	APPROVED BUDGET	PERCENTAGE OF BUDGET	DOLLARS $	PERCENTAGE %
REVENUES						
STATE APPROPRATIONS						
CONTACT HOUR FUNDING	19,794,864	17.2%	19,794,864	17.2%	-	0.0%
STUDENT SUCCESS	2,732,571	2.4%	2,732,571	2.4%	-	0.0%
CORE	680,406	0.6%	680,406	0.6%	-	0.0%
MUSEUM APPROPRIATION	410,400	0.4%	410,400	0.4%	-	0.0%
TOTAL APPROPRATIONS	23,618,241	20.5%	23,618,241	20.5%	-	0.0%
STATE GROUP INSURANCE	3,676,323	3.2%	3,676,323	3.2%	-	0.0%
TRS	875,297	0.8%	875,297	0.8%	-	0.0%
ORP	360,190	0.3%	360,190	0.3%	-	0.0%
TOTAL STATE INS/RET	4,911,810	4.3%	4,911,810	4.3%	-	0.0%
TUITION						
IN-DISTRICT	491,059	0.4%	697,788	0.6%	(206,729)	-29.6%
OUT-DISTRICT	42,694,423	37.0%	41,298,792	35.8%	1,395,631	3.4%
FOREIGN STUDENTS	3,453,895	3.0%	3,924,900	3.4%	(471,005)	-12.0%
NON-FUNDED TUITION	75,000	0.1%	49,150	0.0%	25,850	52.6%
FEES						
GENERAL FEE	21,894,110	19.0%	20,757,357	18.0%	1,136,753	5.5%
LAB FEES/COURSE FEES	1,829,340	1.6%	2,021,470	1.8%	(192,130)	-9.5%
WORKFORCE TUITION/FEES	1,160,500	1.0%	1,160,500	1.0%	-	0.0%
ALLOWANCES AND DISCOUNTS						
WAIVERS/EXEMPTIONS	(3,230,000)	-2.8%	(2,866,960)	-2.5%	(363,040)	12.7%
ALLOWANCES/DISCOUNTS	(2,998,884)	-2.6%	(2,810,084)	-2.4%	(188,800)	6.7%
BAD DEBTS	(500,000)	-0.4%	(500,000)	-0.4%	-	0.0%
TOTAL TUITION/FEES	64,869,443	56.3%	63,732,913	55.3%	1,136,530	1.8%
AUXILIARY SALES & SERVICES						
HOUSING	5,876,894	5.1%	5,490,000	4.8%	386,894	7.0%
FOOD SERVICES	5,058,100	4.4%	3,994,560	3.5%	1,063,540	26.6%
BOOKSTORE	1,170,000	1.0%	1,824,000	1.6%	(654,000)	-35.9%
PARKING	3,031,000	2.6%	2,515,000	2.2%	516,000	20.5%
AUXILIARY FEES	97,000	0.1%	110,000	0.1%	(13,000)	-11.8%
BRENHAM ACTIVITY CENTERS	350,000	0.3%	395,000	0.3%	(45,000)	0.0%
OTHER SOURCES	525,000	0.5%	465,400	0.4%	59,600	12.8%
AUX. GENERAL FEE	3,931,561	3.4%	3,663,063	3.2%	268,498	7.3%
ALLOWANCES/DISCOUNTS	(1,167,796)	-1.0%	(1,101,600)	-1.0%	(66,196)	6.0%
TOTAL AUXILIARY	18,871,759	16.4%	17,355,423	15.1%	1,516,336	8.7%
PROPERTY TAXES	1,821,200	1.6%	1,798,045	1.6%	23,155	1.3%
INTEREST	500,000	0.4%	500,000	0.4%	-	0.0%
MISCELLANEOUS REVENUES						
EDUCATIONAL SALES & SERV	454,000	0.4%	375,600	0.3%	78,400	20.9%
FOUNDATION	-	0.0%	-	0.0%	-	0.0%
GRANTS & CONTRACTS (FWS)	196,250	0.2%	251,067	0.2%	(54,817)	-21.8%
MUSEUM SALES & SERVICES	67,000	0.1%	67,000	0.1%	-	0.0%
TOTAL MISC REVENUES	717,250	0.6%	693,667	0.6%	23,583	3.4%
TOTAL REVENUES	115,309,703	100.0%	112,610,099	97.7%	2,699,604	2.4%

BLINN COLLEGE
FISCAL YEAR 2018-19 PROPOSED BUDGET
STATEMENT OF EXPENDITURES

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	FY 2018-2019		FY 2017-2018		Variances	
	PROPOSED BUDGET	PERCENTAGE OF BUDGET	APPROVED BUDGET	PERCENTAGE OF BUDGET	DOLLARS $	PERCENTAGE %
OPERATING EXPENDITURES						
GENERAL ACADEMIC & VOCATIONAL PROGRAMS:						
INSTRUCTION	38,184,136	37.5%	37,579,118	38.7%	605,018	1.6%
TECHNICAL EDUCATION	8,291,232	8.1%	7,464,523	7.7%	826,709	11.1%
WORKFORCE EDUCATION	664,340	0.7%	612,989	0.6%	51,351	8.4%
TOTAL GENERAL ACADEMIC & VOCATIONAL	47,139,708	46.2%	45,656,630	47.0%	1,483,078	3.2%
ACADEMIC SUPPORT	5,630,350	5.5%	5,743,439	5.9%	(113,089)	-2.0%
STUDENT SERVICES	7,537,190	7.4%	7,661,768	7.9%	(124,578)	-1.6%
EXTENSION & PUBLIC SERVICE:						
PUBLIC SERVICE	-	0.0%	50,000	0.1%	(50,000)	-100.0%
SBDC TRANSFER	132,308	0.1%	132,308	0.1%	-	0.0%
TOTAL EXTENSION & PUBLIC SERVICE	132,308	0.1%	182,308	0.2%	(50,000)	-27.4%
INSTITUTIONAL SUPPORT:						
GENERAL ADMINISTRATION	7,369,441	7.2%	7,477,744	7.7%	(108,303)	-1.4%
GENERAL INSTITUTIONAL	8,858,601	8.7%	7,233,374	7.5%	1,625,227	22.5%
CAMPUS SECURITY	2,211,262	2.2%	1,671,517	1.7%	539,745	32.3%
TOTAL INSTITUTIONAL SUPPORT	18,439,304	18.1%	16,382,635	16.9%	2,056,669	12.6%
PHYSICAL PLANT OPERATING & MAINTENANCE:						
PLANT SUPPORT	3,887,663	3.8%	3,637,250	3.7%	250,413	6.9%
BUILDING MAINTENANCE	3,718,234	3.6%	3,333,095	3.4%	385,139	11.6%
CUSTODIAL SERVICES	1,423,754	1.4%	1,205,614	1.2%	218,140	18.1%
GROUNDS MAINTENANCE	493,697	0.5%	446,319	0.5%	47,378	10.6%
TOTAL PHYSICAL PLANT OPER & MAINTENANCE	9,523,349	9.3%	8,622,279	8.9%	901,070	10.5%
LIBRARY	1,789,662	1.8%	1,804,450	1.9%	(14,788)	-0.8%
MUSEUM	630,158	0.6%	619,394	0.6%	10,764	1.7%
AUXILIARY SERVICES						
HOUSING	2,649,679	2.6%	2,745,482	2.8%	(95,803)	-3.5%
FOOD SERVICES	3,733,763	3.7%	3,103,489	3.2%	630,274	20.3%
BOOKSTORE	110,000	0.1%	175,150	0.2%	(65,150)	-37.2%
ATHLETICS	2,222,755	2.2%	1,959,868	2.0%	262,887	13.4%
STUDENT CENTERS	1,104,757	1.1%	1,032,048	1.1%	72,709	7.0%
STUDENT ASSOC/ACTIVITIES	789,785	0.8%	876,503	0.9%	(86,718)	-9.9%
INSTITUTIONAL EXPENDITURES	455,780	0.4%	458,780	0.5%	(3,000)	-0.7%
PARKING	40,000	0.0%	40,000	0.0%	-	-
MISC AUXILIARY	20,000	0.0%	20,000	0.0%	-	0.0%
TOTAL AUXILIARY	11,126,518	10.9%	10,411,319	10.7%	715,199	6.9%
TOTAL OPERATING EXPENDITURES	101,948,547	100.0%	97,084,222	100.0%	4,864,325	5.0%

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BLINN COLLEGE
FISCAL YEAR 2018-19 PROPOSED BUDGET
STATEMENT OF EXPENDITURES

	FY 2018-2019		FY 2017-2018		Variances	
	PROPOSED BUDGET	PERCENTAGE OF BUDGET	APPROVED BUDGET	PERCENTAGE OF BUDGET	DOLLARS $	PERCENTAGE %
SALARIES/WAGES:						
STAFF SALARIES	23,730,790	20.6%	23,003,634	20.4%	727,156	3.2%
FACULTY SALARIES	32,761,915	28.4%	31,803,137	28.2%	958,778	3.0%
BENEFITS	18,478,936	16.0%	17,525,524	15.6%	953,412	5.4%
TOTAL SALARIES/WAGES	74,971,641	65.0%	72,332,295	64.2%	2,639,346	3.6%
MAINTENANCE	1,648,174	1.4%	1,245,023	1.1%	403,151	32.4%
TRAVEL	1,936,018	1.7%	2,100,000	1.9%	(163,982)	-7.8%
SERVICES	8,414,984	7.3%	7,361,539	6.5%	1,053,445	14.3%
CONSUMABLES	6,010,573	5.2%	5,436,309	4.8%	574,264	10.6%
UTILITIES & TELEPHONE	3,834,978	3.3%	3,632,967	3.2%	202,011	5.6%
PROPERTY & LIABILITY INSURANCE	561,967	0.5%	524,200	0.5%	37,767	7.2%
MISCELLANEOUS	1,440,807	1.2%	1,402,974	1.2%	37,833	2.7%
FACILITY RENTAL	2,578,530	2.2%	2,498,040	2.2%	80,490	3.2%
EQUIPMENT	418,567	0.4%	418,567	0.4%	-	0.0%
TOTAL OTHER EXPENDITURES	26,844,598	23.3%	24,619,619	21.9%	2,224,979	9.0%
CONTINGENCY	3,000,000	2.6%	3,000,000	2.7%	-	0.0%
REPLACEMENTS & RENOVATIONS	4,100,000	3.6%	6,100,000	5.4%	(2,000,000)	-32.8%
DEBT SERVICE	6,261,156	5.4%	6,425,877	5.7%	(164,721)	-2.6%
SBDC TRANSFER	132,308	0.1%	132,308	0.1%	-	0.0%
TOTAL EXPENDITURES	115,309,703	100.0%	112,610,099	100.0%	2,699,604	2.4%

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DRAFT

Proposed FY18-19 Stipend List

FY18-19	Per Long Semester	Per Year	Per Month
Student Club			
Brenham Club Stipends - payable in December	$75-$500		
Brenham Club Stipends - payable in May	$75-$500		
Bryan Club Stipends - payable in December	$75-$500		
Bryan Club Stipends - payable in May	$75-$500		
Other stipends			
Presidents Business Expense		$4,000 - $12,000	
CIRT		$4,500	
Recruiting trailer		$3,600	
History		$10,000	
Service Learning		$3,000	
UIL		$80- $270	
Department Head			
Social Science	$3,000		
Humanities	$3,000		
Visual/Performing Arts and Kineslology	$3,000		
Mathematics, Business, Engineering and Technology	$3,000		
Agriculture and Natural Sciences	$3,000		
Faculty overloads			
per ILU over 15	$750		
Interim Pay			
Vice Chancellor			$1,500
Deans/Directors			$750

Contracts for FY19

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These contracts and purchase agreements are made in accordance with CF LEGAL , CF LOCAL, and Texas Education Code 44.031 and are included in the FY19 budget.

Vendor ID	Vendor Name	Description of Services	FY18 Actuals	Estimated FY19 Contract Amount	Contract Type	Pricing
Miscellaneous						
B00653624	JP MORGAN	P-card	1,950,592.00		Co-op	
B00654258	Texas Association of Community Colleges	Membership Dues	56,046.00	56,046.00	Blinn Contract	Contract
B00656739	Texas Fleet Fuel	Fuel	95,298.15	98,000.00	Co-op	Unit pricing
B00654436	Washington on the Brazos	Advertising	0.00	50,000.00	Legislative	Contract
		Total	**2,101,936.15**	**204,046.00**		
Contracted Services						
B00654481	Brazos County Emergency Communications	911 Services	93,064.00	93,064.00	Blinn Contract	Contract
B00654181	Copy Stop Print & Postal	Printing & Copying Services	200,000.00	200,000.00	Blinn Contract	Unit Pricing
B00654290	Sign Language Interpreting Services	Interpreting Services	189,900.00	200,000.00	Blinn Contract	Unit Pricing
B00653564	College Station RHC Company	Clinic Service Agreement	266,456.00	271,785.00	Blinn Contract	Unit Pricing
B00654460	Baylor Scott & White	Clinic Service Agreement	254,520.00	254,520.00	Blinn Contract	Unit Pricing
B00653425	Thompson & Horton LLP	Legal Services	30,000.00	100,000.00	Blinn Contract	Unit Pricing
		Total	**1,033,940.00**	**1,119,369.00**		
Food Service						
B00653959	Brenham Wholesale	Food	144,800.00	150,000.00	Blinn Contract	Unit Pricing
B00654011	Ben E Keith	Food	76,500.00	80,000.00	Blinn Contract	Unit Pricing
B00655077	Scarmardo	Food	242,004.00	260,000.00	Blinn Contract	Unit Pricing
B00654471	Coca-Cola Enterprises	Food	159,200.00	160,000.00	Blinn Contract	Unit Pricing
B00655077	Scarmardo	Food	242,004.00	250,000.00	Blinn Contract	Unit Pricing
B00654351	US Foods Inc.	Food	622,700.00	700,000.00	Co-op	Unit Pricing
		Total	**1,487,208.00**	**1,600,000.00**		
Instruction\Workforce						
B00654323	Assessment Technologies Institute	Nursing Testing	100,095.25	115,000.00	Sole Source	Unit Pricing
B00653433	College Board	TSI Assessments	48,921.70	60,000.00	Sole Source	Unit Pricing
B00654101	MDX Safety Training	Classes and supplies	300,288.44	300,000.00	Blinn Contract	Unit Pricing
B00654346	Barnes & Noble	Voucher/Scholarship Books	3,348,694.03	3,500,000.00	Blinn Contract	Unit Pricing
B00654347	TEEX	Fire/Police Academy	411,500.00	500,000.00	Blinn Contract	Unit Pricing
		Total	**4,209,499.42**	**4,475,000.00**		
Insurance						
B00653859	Arthur J. Gallagher Risk Management Services	Property and Crime Insurance	135,252.00	180,000.00	Blinn Contract	Contract
B00654247	TASB	School Liability, Auto and Unemployment Insurance	106,076.00	56,076.00	Blinn Contract	Contract
		Total	**241,328.00**	**236,076.00**		
IT Software\Services\Equipment						
B00654455	CDW Government Inc.	IT Equipment	110,641.00	115,000.00	State Contract	Unit Pricing
B00654801	Centre Technologies	IT Equipment and Software	237,313.00	254,465.00	State Contract	Unit Pricing
B00654805	D2L Corporation	D2L Learning Environmental Annual Fee	174,515.00	175,000.00	Blinn Contract	Contract
B00653883	Dell Financial Services	Dell One Identity Manager, Training & Password Manager	166,417.00	166,500.00	State Contract	Contract
B00654407	Dell Marketing L.P.	IT Equipment	536,764.00	1,300,000.00	State Contract	Unit Pricing
B00653732	EBSCO	Periodicals for Library	90,000.00	146,000.00	Sole Source	Contract
B00653424	Ellucian Company	Project Management & Consulting Services for Banner	85,359.00	850,000.00	Blinn Contract	Unit Pricing
B00654912	Innovative Interfaces Inc.	Virtua Maintenance	55,819.00	57,000.00	State Contract	Contract
B00654514	Lonestar Education and Research Network	Wavenet	132,810.00	133,000.00	State Contract	Contract
B00693389	Netsync Network Solutions	Cisco	282,695.32	285,000.00	Blinn Contract	Unit Pricing
B00653594	Microsoft Corp	Microsoft Premier Service Agreement	77,100.00	77,100.00	State Contract	Contract
B00654281	McGraw-Hill Global Education Holdings	Tegritiy Campus Full & Support	84,021.96	85,000.00	Blinn Contract	Unit Pricing
B00654024	People Admin Inc.	Annual Maintenance Renewal	69,138.00	85,000.00	Blinn Contract	Contract
B00654570	S H I Government Solutions	IT Equipment and Software	149,146.00	150,000.00	State Contract	Unit Pricing
B00653637	Texas A&M University	Internet Data Connection	1,151.37	225,132.00	Blinn Contract	Contract
B00653496	Texas A&M Corpus Christi	Annual Maintenance for Banner Products	326,385.00	500,000.00	Blinn Contract	Contract
B00654294	Visual Innovations Company Inc	IT Equipment	689,516.00	342,000.00	State Contract	Unit Pricing
B00654406	Visionality	Phones and Video Conference System Support	50,222.98	99,200.00	State Contract	Contract
		Total	**3,319,014.63**	**5,045,397.00**		
Lease - Equipment						
B00653710	Documation	Equipment Lease - Copiers - Bryan	57,360.00	57,360.00	Co-op	Unit Pricing
B00654021	Enterprise Fleet Management	Vehicle Leases	92,736.20	93,000.00	Co-op	Unit Pricing
B00654174	Toshiba Business Solutions	Equipment Lease - Copiers - Brenham	95,108.25	102,000.00	Co-op	Unit Pricing
		Total	**245,204.45**	**252,360.00**		

Contracts for FY19

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Lease - Property

B00653526	David Z Magrige Interest	Lease - Sealy Campus	63,036.00	63,036.00	Blinn Contract	Contract
B00654336	Deville Corporation	Lease - Post Office Campus	96,000.00	96,000.00	Blinn Contract	Contract
B00653692	Clark B Trust	HWY 60 Workforce Bryan	46,800.00	46,800.00	Blinn Contract	Contract
B00653401	HTA-Brazos Valley LLC	HSC - Lease\Cam Charge	1,954,354.00	1,954,354.00	Blinn Contract	Contract
B00654476	Tejas Center LTD	Tejas Center - Lease\Cam Charge	242,227.00	251,000.00	Blinn Contract	Contract
		Total	**2,402,417.00**	**2,411,190.00**		

Maintenance Services

B00654170	Ace Floor Solutions	Replace flooring\carpet	87,944.00	75,000.00	Buyboard	
B00654141	GCA Services Group	Cleaning Service for Brenham\Bryan Campus	1,652,953.00	1,886,012.00	Blinn Contract	Contract
B00653581	Glasco & Co. Landscaping	Lawn care - Brenham Campuses	168,120.04	170,000.00	Blinn Contract	Contract
B00654295	Gowan Inc.	Annual Service Contract - HVAC	115,000.00	135,000.00	Blinn Contract	Contract
B00654409	Green Teams Inc	Lawn Care - Bryan Campuses	74,228.00	76,456.00	Blinn Contract	Contract
B00678223	Integrity Works	Open PO for Painting Projects	130,639.00	150,000.00	Blinn Contract	Unit Pricing
B00654362	Suddenlink	Cable	187,996.68	190,000.00	Blinn Contract	Contract
		Total	**2,416,880.72**	**2,682,468.00**		

Supplies

B00653640	CC Creations	Custom items - shirts, blankets, backpacks, pens, etc.	40,569.00	80,000.00	Co-op	Unit Pricing
	Grainger	Supplies	109,882.00	120,000.00	Co-op	Unit Pricing
B00653747	Halo Branded Solutions Inc.	Custom items - shirts, blankets, backpacks, pens, etc.	42,319.99	55,000.00	Co-op	Unit Pricing
B00654271	Laerdal Medical Corporation	Health Science Equipment Supplies	51,519.59	72,000.00	Co-op	Unit Pricing
B00653530	McCoys Rockford Inc	Furniture	143,269.11	200,000.00	Co-op	Unit Pricing
	Office Depot, Inc.	Office Supplies	214,526.00	225,000.00	Co-op	Unit Pricing
		Total	**602,085.69**	**752,000.00**		

		Grand Total	**$ 18,059,514.06**	**$ 18,777,906.00**	**73%**	
		Grand Total	**$ 18,059,514.06**	**$ 18,777,906.00**		

		Total Operating Expenses Budget (not including salary & benefits)	**24,619,619.00**	**26,844,598.00**		
		Remaining Operating Budget after Contracts	**6,560,104.94**	**8,066,692.00**	**27%**	

** Amounts listed as Contract Amount for unit Pricing Contracts are an estimate based on FY 2017-2018 volume

**** Per Board Policy CF - LEGAL**

Contracts for the purchase of goods or services valued at $50,000 or more in a 12 month period shall be made by one of the following methods:
** Competitive Bidding
** Request for Proposals
** An Interlocal Cooperative Agreeement

****Per Board Policy CF - Local**

The Board delegates to the District President or designee the authority to determine the method of purchasing, in accordance with CF (LEGAL) and to make budgeted purchases.
Any purchases not included in the budget shall be taken to the Board for approval.

**** Per Administrative Purchasing Policy**

Any unbudgeted purchases shall be in accordance with Texas Education Code (TEC) 44.031 and shall be taken to the Board for approval.