
Agenda Item 6F

June 20, 2017

SUBJECT:

Adoption of Budget for the 2017-2018 Fiscal Year Budget

RECOMMENDATION:

That the Board adopt the Budget and Stipends for the 2017-2018 Fiscal Year.

RATIONALE:

Per Blinn college policy BAA (LEGAL), the Board shall approve the current operating budget on or before September 1 of each year. On June 7, 2017, the Board reviewed and discuss the Proposed Budget for the 2017-2018 Fiscal Year. Additionally, per Blinn College Policy DEA (LOCAL), the adoption shall include the stipend amounts for Fiscal Year 2017-2018.

BUDGETARY CONSIDERATIONS:

Fiscal Year 2017-2018 proposed budget is \$112.3 million, and represents a 4.2% increase over Fiscal Year 2016-17.

RESOURCE PERSONNEL:

Annette Ferguson, Assistant Vice President/Controller
Kristina Beckendorf, Director of Budgets/Insurance

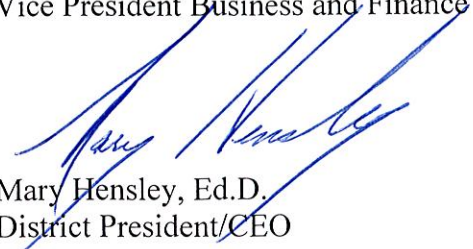
ATTACHMENTS:

Attachment A: Fiscal Year 2018 Proposed Statement of Revenues and Expenditures
Attachment B: Fiscal Year 2018 Stipend Amounts
Attachment C: Fiscal Year 2018 Contracts over \$50,000

Respectfully Submitted By:



Richard Cervantes
Vice President Business and Finance



Mary Hensley, Ed.D.
District President/CEO

BLINN COLLEGE
PROPOSED FISCAL YEAR 2017-18 BUDGET
STATEMENT OF REVENUES AND EXPENDITURES

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	FY 2017-2018		FY 2016-2017		Variances	
	APPROVED	PERCENTAGE	APPROVED	PERCENTAGE	DOLLARS	PERCENTAGE
	BUDGET	OF BUDGET	BUDGET	OF BUDGET	\$	%
REVENUES						
STATE APPROPRIATIONS	23,618,241	21.0%	24,145,564	22.4%	(527,323)	-2.2%
STATE INSURANCE AND RETIREMENT	4,911,810	4.4%	4,911,810	4.6%	-	0.0%
TUITION/FEES (NET)	63,732,913	56.6%	60,234,012	55.9%	3,498,901	5.8%
AUXILIARY SALES & SERVICES (NET)	17,355,423	15.4%	15,546,957	14.4%	1,808,466	11.6%
PROPERTY TAXES	1,798,045	1.6%	1,798,045	1.7%	-	0.0%
INTEREST	500,000	0.4%	500,000	0.5%	-	0.0%
MISCELLANEOUS REVENUES	693,667	0.6%	651,350	0.6%	42,317	6.5%
TOTAL REVENUES	112,610,099	100.0%	107,787,738	100.0%	4,822,362	4.5%
OPERATING EXPENDITURES						
GENERAL ACADEMIC & VOCATIONAL	45,656,630	40.5%	44,426,025	41.2%	1,230,605	2.8%
ACADEMIC SUPPORT	5,743,439	5.1%	5,845,154	5.4%	(101,715)	-1.7%
STUDENT SERVICES	7,661,768	6.8%	7,108,439	6.6%	553,329	7.8%
EXTENSION AND PUBLIC SERVICE	182,308	0.2%	182,308	0.2%	-	0.0%
INSTITUTIONAL SUPPORT	16,382,633	14.5%	15,891,425	14.7%	491,208	3.1%
PHYSICAL PLANT OPERATIONS & MAINTENANCE	8,622,279	7.7%	8,474,164	7.9%	148,115	1.7%
LIBRARY	1,804,450	1.6%	1,782,713	1.7%	21,737	1.2%
MUSEUM	619,394	0.6%	606,120	0.6%	13,274	2.2%
AUXILIARY	10,411,319	9.2%	9,677,789	9.0%	733,530	7.6%
TOTAL OPERATING EXPENDITURES	97,084,220	86.2%	93,994,137	87.2%	3,090,083	3.3%
CONTINGENCY	3,000,000	2.7%	1,000,000	0.9%	2,000,000	200.0%
BANNER PROJECT	-	0.0%	961,208	0.9%	(961,208)	-100.0%
REPLACEMENTS AND RENOVATIONS	6,100,000	5.4%	5,000,000	4.6%	1,100,000	22.0%
DEBT SERVICE	6,425,877	5.7%	6,832,393	6.3%	(406,516)	-5.9%
TOTAL EXPENDITURES	112,610,099	100.0%	107,787,738	100.0%	4,822,361	4.5%
NET REVENUES OVER EXPENDITURES	-	n/a	0	n/a	(0)	-

BLINN COLLEGE
PROPOSED FISCAL YEAR 2017-18 BUDGET
STATEMENT OF EXPENDITURES

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	FY 2017-2018		FY 2016-2017		Variances	
	APPROVED BUDGET	PERCENTAGE OF BUDGET	APPROVED BUDGET	PERCENTAGE OF BUDGET	DOLLARS \$	PERCENTAGE %
OPERATING EXPENDITURES						
GENERAL ACADEMIC & VOCATIONAL PROGRAMS:						
INSTRUCTION	37,579,118	38.7%	36,197,281	38.5%	1,381,837	3.8%
TECHNICAL EDUCATION	7,464,523	7.7%	7,617,255	8.1%	(152,732)	-2.0%
WORKFORCE EDUCATION	612,989	0.6%	611,488	0.7%	1,501	0.2%
TOTAL GENERAL ACADEMIC & VOCATIONAL	45,656,630	47.0%	44,426,024	47.3%	1,230,606	2.8%
ACADEMIC SUPPORT	5,743,439	5.9%	5,845,154	6.2%	(101,715)	-1.7%
STUDENT SERVICES	7,661,768	7.9%	7,108,439	7.6%	553,329	7.8%
EXTENSION & PUBLIC SERVICE:						
PUBLIC SERVICE	50,000	0.1%	50,000	0.1%	-	0.0%
SBDC TRANSFER	132,308	0.1%	132,308	0.1%	-	0.0%
TOTAL EXTENSION & PUBLIC SERVICE	182,308	0.2%	182,308	0.2%	-	0.0%
INSTITUTIONAL SUPPORT:						
GENERAL ADMINISTRATION	7,477,744	7.7%	7,260,001	7.7%	217,743	3.0%
GENERAL INSTITUTIONAL	7,233,372	7.5%	6,996,596	7.4%	236,776	3.4%
CAMPUS SECURITY	1,671,517	1.7%	1,634,827	1.7%	36,690	2.2%
TOTAL INSTITUTIONAL SUPPORT	16,382,633	16.9%	15,891,425	16.9%	491,208	3.1%
PHYSICAL PLANT OPERATING & MAINTENANCE:						
PLANT SUPPORT	3,637,250	3.7%	3,518,446	3.7%	118,804	3.4%
BUILDING MAINTENANCE	3,333,095	3.4%	3,362,937	3.6%	(29,842)	-0.9%
CUSTODIAL SERVICES	1,205,614	1.2%	1,147,213	1.2%	58,401	5.1%
GROUND MAINTENANCE	446,319	0.5%	445,567	0.5%	752	0.2%
TOTAL PHYSICAL PLANT OPER & MAINTENANCE	8,622,279	8.9%	8,474,164	9.0%	148,115	1.7%
LIBRARY	1,804,450	1.9%	1,782,713	1.9%	21,737	1.2%
MUSEUM	619,394	0.6%	606,120	0.6%	13,274	2.2%
AUXILIARY SERVICES						
HOUSING	2,745,482	2.8%	2,596,863	2.8%	148,619	5.7%
FOOD SERVICES	3,103,489	3.2%	3,092,872	3.3%	10,617	0.3%
BOOKSTORE	175,150	0.2%	175,390	0.2%	(240)	-0.1%
ATHLETICS	1,959,868	2.0%	1,871,261	2.0%	88,607	4.7%
KRUSE CENTER	344,440		-		344,440	0.0%
COATNEY CENTER	50,560		-		50,560	0.0%
STUDENT CENTER	637,048	0.7%	613,672	0.7%	23,376	3.8%
STUDENT ASSOC/ACTIVITIES	876,503	0.9%	879,644	0.9%	(3,141)	-0.4%
INSTITUTIONAL EXPENDITURES	458,780	0.5%	388,088	0.4%	70,692	18.2%
PARKING	40,000	0.0%	40,000	0.0%	-	-
MISC AUXILIARY	20,000	0.0%	20,000	0.0%	-	0.0%
TOTAL AUXILIARY	10,411,319	10.7%	9,677,789	10.3%	733,530	7.6%
TOTAL OPERATING EXPENDITURES	97,084,220	100.0%	93,994,137	100.0%	3,090,083	3.3%

BLINN COLLEGE
PROPOSED FISCAL YEAR 2017-18 BUDGET
STATEMENT OF REVENUES

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	FY 2017-2018		FY 2016-2017		Variances	
	APPROVED	PERCENTAGE	APPROVED	PERCENTAGE	DOLLARS	PERCENTAGE
	BUDGET	OF BUDGET	BUDGET	OF BUDGET	\$	%
REVENUES						
STATE APPROPRIATIONS						
CONTACT HOUR FUNDING	19,794,864	17.6%	20,710,385	18.4%	(915,521)	-4.4%
STUDENT SUCCESS	2,732,571	2.4%	2,485,179	2.2%	247,393	10.0%
CORE	680,406	0.6%	500,000	0.4%	180,406	36.1%
MUSEUM APPROPRIATION	410,400	0.4%	450,000	0.4%	(39,600)	-8.8%
TOTAL APPROPRIATIONS	23,618,241	21.0%	24,145,564	21.4%	(527,323)	-2.2%
STATE GROUP INSURANCE	3,676,323	3.3%	3,676,323	3.3%	-	0.0%
TRS	875,297	0.8%	875,297	0.8%	-	0.0%
ORP	360,190	0.3%	360,190	0.3%	-	0.0%
TOTAL STATE INS/RET	4,911,810	4.4%	4,911,810	4.4%	-	0.0%
TUITION						
IN-DISTRICT	697,788	0.6%	670,950	0.6%	26,838	4.0%
OUT-DISTRICT	41,298,792	36.7%	40,607,356	36.1%	691,436	1.7%
FOREIGN STUDENTS	3,924,900	3.5%	3,822,000	3.4%	102,900	2.7%
NON-FUNDED TUITION	49,150	0.0%	49,150	0.0%	-	0.0%
FEES						
GENERAL FEE	20,757,357	18.4%	17,670,630	15.7%	3,086,727	17.5%
LAB FEES/COURSE FEES	2,021,470	1.8%	2,021,470	1.8%	-	0.0%
WORKFORCE ED TUITION/FEES	1,160,500	1.0%	1,160,500	1.0%	-	0.0%
ALLOWANCES AND DISCOUNTS						
WAIVERS/EXEMPTIONS	(2,866,960)	-2.5%	(2,626,960)	-2.3%	(240,000)	9.1%
ALLOWANCES AND DISCOUNTS	(2,810,084)	-2.5%	(2,641,084)	-2.3%	(169,000)	6.4%
BAD DEBTS	(500,000)	-0.4%	(500,000)	-0.4%	-	0.0%
TOTAL TUITION/FEES	63,732,913	56.6%	60,234,012	53.5%	3,498,901	5.8%
AUXILIARY SALES & SERVICES						
HOUSING	5,490,000	4.9%	5,066,400	4.5%	423,600	8.4%
FOOD SERVICES	3,994,560	3.5%	3,497,710	3.1%	496,850	14.2%
BOOKSTORE	1,824,000	1.6%	1,824,000	1.6%	-	0.0%
PARKING	2,515,000	2.2%	2,515,000	2.2%	-	0.0%
AUXILIARY FEES	110,000	0.1%	110,000	0.1%	-	0.0%
BRENHAM ACTIVITY CENTERS	395,000	0.4%	-	0.0%	395,000	0.0%
OTHER SOURCES	465,400	0.4%	465,400	0.4%	-	0.0%
AUX. GENERAL FEE	3,663,063	3.3%	3,118,347	2.8%	544,716	17.5%
ALLOWANCES AND DISCOUNTS	(1,101,600)	-1.0%	(1,049,900)	-0.9%	(51,700)	4.9%
TOTAL AUXILIARY	17,355,423	15.4%	15,546,957	13.8%	1,808,466	11.6%
PROPERTY TAXES	1,798,045	1.6%	1,798,045	1.6%	-	0.0%
INTEREST	500,000	0.4%	500,000	0.4%	-	0.0%
MISCELLANEOUS REVENUES						
EDUCATIONAL SALES & SERVICES	375,600	0.3%	375,600	0.3%	-	0.0%
FOUNDATION	-	0.0%	-	0.0%	-	0.0%
GRANTS & CONTRACTS (FWS)	251,067	0.2%	208,750	0.2%	42,317	20.3%
MUSEUM SALES & SERVICES	67,000	0.1%	67,000	0.1%	-	0.0%
TOTAL MISC REVENUES	693,667	0.6%	651,350	0.6%	42,317	6.5%
TOTAL REVENUES	112,610,099	100.0%	107,787,738	95.7%	4,822,362	4.5%

BLINN COLLEGE
PROPOSED FISCAL YEAR 2017-18 BUDGET
STATEMENT OF EXPENDITURES

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	<u>FY 2017-2018</u>		<u>FY 2016-2017</u>		<u>Variances</u>	
	<u>APPROVED</u>	<u>PERCENTAGE</u>	<u>APPROVED</u>	<u>PERCENTAGE</u>	<u>DOLLARS</u>	<u>PERCENTAGE</u>
	<u>BUDGET</u>	<u>OF BUDGET</u>	<u>BUDGET</u>	<u>OF BUDGET</u>	<u>\$</u>	<u>%</u>
SALARIES/WAGES:						
STAFF SALARIES	23,003,634	20.4%	22,533,404	20.9%	470,230	2.1%
FACULTY SALARIES	31,803,137	28.2%	31,049,682	28.8%	753,455	2.4%
BENEFITS	17,525,524	15.6%	16,957,502	15.7%	568,022	3.3%
TOTAL SALARIES/WAGES	72,332,295	64.2%	70,540,588	65.4%	1,791,707	2.5%
MAINTENANCE	1,245,023	1.1%	1,167,047	1.1%	77,976	6.7%
TRAVEL	2,100,000	1.9%	2,095,337	1.9%	4,663	0.2%
SERVICES	7,361,537	6.5%	6,425,278	6.0%	936,259	14.6%
CONSUMABLES	5,436,309	4.8%	5,246,596	4.9%	189,713	3.6%
UTILITIES & TELEPHONE	3,632,967	3.2%	3,452,501	3.2%	180,466	5.2%
PROPERTY & LIABILITY INSURANCE	524,200	0.5%	487,400	0.5%	36,800	7.6%
MISCELLANEOUS	1,402,974	1.2%	1,358,849	1.3%	44,125	3.2%
FACILITY RENTAL	2,498,040	2.2%	2,504,866	2.3%	(6,826)	-0.3%
EQUIPMENT	418,567	0.4%	583,367	0.5%	(164,800)	-28.2%
TOTAL OTHER EXPENDITURES	24,619,617	21.9%	23,321,241	21.6%	1,298,376	5.6%
CONTINGENCY	3,000,000	2.7%	1,000,000	0.9%	2,000,000	200.0%
BANNER PROJECT	-	0.0%	961,208	0.9%	(961,208)	-100.0%
REPLACEMENTS & RENOVATIONS	6,100,000	5.4%	5,000,000	4.6%	1,100,000	22.0%
DEBT SERVICE	6,425,877	5.7%	6,832,393	6.3%	(406,516)	-5.9%
SBDC TRANSFER	132,308	0.1%	132,308	0.1%	-	0.0%
TOTAL EXPENDITURES	112,610,099	100.0%	107,787,738	100.0%	4,822,361	4.5%

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Proposed 2017-18 Stipend List

2017-2018	Per Long Semester	Per Year	Per Month
Student Club			
Brenham Club Stipends - payable in December	\$75-\$500		
Brenham Club Stipends - payable in May	\$75-\$500		
Bryan Club Stipends - payable in December	\$75-\$500		
Bryan Club Stipends - payable in May	\$75-\$500		
Other stipends			
Presidents Business Expense		\$4,000 - \$12,000	
CIRT		\$4,500	
Recruiting trailer		\$3,600	
History		\$10,000	
Service Learning		\$3,000	
UIL		\$80- \$270	
Department Head			
Social Science	\$3,000		
Humanities	\$3,000		
Visual/Performing Arts and Kinesiology	\$3,000		
Mathematics, Business, Engineering and Technology	\$3,000		
Agriculture and Natural Sciences	\$3,000		
Faculty overloads			
per ILU over 15	\$750		
Interim Pay			
Vice President			\$1,500
Deans/Directors			\$750

Contracts for FY18

These contracts and purchase agreements are made in accordance with CF LEGAL , CF LOCAL, and Texas Education Code 44.031 and are included in the FY18 budget.

Vendor ID	Vendor Name	Description of Services	Estimated FY18 Amount	Contract Type	Pricing
Miscellaneous					
V13538	JP MORGAN	P-card	\$1,950,592	Co-op	Unit pricing
V6949	Texas Association of Community Colleges	Membership Dues	53,986	Blinn Contract	Contract
V14646	Texas Fleet Fuel	Fuel	95,500	Co-op	Unit pricing
V8665	Washington on the Brazos	Advertising	50,000	Legislative	Contract
		Total	\$2,150,078		

Contracted Services					
V12149	Brazos County Emergency Communications	911 Services	93,064	Blinn Contract	Contract
V4417	Copy Stop Print & Postal	Printing & Copying Services	253,989	Blinn Contract	Unit Pricing
V7439	Sign Language Interpreting Services	Interpreting Services	195,719	Blinn Contract	Unit Pricing
V8888	St. Joseph Regional Health Center	Medical Services	59,385	Trainerfor athletes	Unit Pricing
V1615	T2 Systems	Parking System	55,000	Bryan Contract	Contract
V10441	Thompson & Horton LLP	Legal Services	100,000	Blinn Contract	Unit Pricing
		Total	\$757,157		

Food Service					
V5617	Brenham Wholesale	Food	254,000	Blinn Contract	Unit Pricing
V12093	Coca-Cola Enterprises	Food	155,500	Blinn Contract	Unit Pricing
V5676	Scarmardo	Food	166,000	Blinn Contract	Unit Pricing
V7545	US Foods Inc.	Food	625,100	Co-op	Unit Pricing
		Total	\$1,200,600		

Instruction\Workforce					
V9682	Assessment Technologies Institute	Nursing Testing	95,744	Sole Source	Unit Pricing
V7482	Barnes & Noble	Voucher/Scholarship Books	3,745,900	Blinn Contract	Unit Pricing
V5508	Brenham ISD	Community Education	50,000	Blinn Contract	Contract
V7484	TEEX	Fire/Police Academy	341,900	Blinn Contract	Unit Pricing
		Total	\$4,233,544		

Insurance					
V2002	Arthur J. Gallagher Risk Management Services	Property and Crime Insurance	122,429	Blinn Contract	Contract
V6799	TASB	School Liability, Auto	68,873	Blinn Contract	Contract
	CAS	Unemployment Insurance	40,017	Blinn Contract	Contract
		Total	\$231,319		

IT Software\Services\Equipment					
V9023	CDW Government Inc.	IT Equipment	128,570	State Contract	Unit Pricing
V14957	Centre Technologies	IT Equipment and Software	144,000	State Contract	Unit Pricing
V1497	D2L Corporation	D2L Learning Environmental Annual Fee	125,380	Blinn Contract	Contract
V2079	Dell Financial Services	Dell One Identity Mgr, Training & Password Mgr	166,416	State Contract	Contract
V8243	Dell Marketing L.P.	IT Equipment	684,071	State Contract	Unit Pricing
V2312	Digital Architecture Inc.	Curriculog License & Support	164,870	Blinn Contract	Contract
V1870	EBSCO	Periodicals for Library	125,000	Sole Source	Contract
V10400	Ellucian Company	Banner Management & Consulting Services	1,369,280	Blinn Contract	Unit Pricing
V1625	Innovative Interfaces Inc.	Virtual Maintenance	51,363	State Contract	Contract
V15046	Lumenate	Cisco	149,238	Blinn Contract	Unit Pricing
V14658	Microsoft Corp	Microsoft Premier Service Agreement	72,560	State Contract	Contract
V6229	People Admin Inc.	Annual Maintenance Renewal	60,048	Blinn Contract	Contract
V10860	S H I Government Solutions	IT Equipment and Software	134,582	State Contract	Unit Pricing
V14230	Sungard Public Sector	IFAS - Maintenance, Training, Consulting	46,717	Blinn Contract	Contract
V13644	Texas A&M University	Internet Data Connection	225,126	Blinn Contract	Contract
V13128	Texas A&M Corpus Christi	Annual Maintenance for Banner Products	160,406	Blinn Contract	Contract
V13128	Texas A&M Corpus Christi	License for New Banner Products	659,251	Blinn Contract	Contract
V13128	Texas A&M Corpus Christi	Maintenance for New Banner Products	130,054	Blinn Contract	Contract
V13128	Texas A&M Corpus Christi	Annual Maintenance for Oracle for Banner	111,580	Blinn Contract	Contract
V9149	Visual Innovations Company Inc	IT Equipment	317,963	State Contract	Unit Pricing
V8242	Visionality	Phones and Video Conference System Support	56,796	State Contract	Contract
		Total	\$5,083,271		

