CITY OF BRYAN
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ACTION FORM
BRYAN CITY COUNCIL

Meeting Date (?) 05/16/2017

Subject Matter* (?) Consideration - Appointment of Citizen Charter Review Advisory Committee
This must match rolling agenda entry

Department of Origin* CITY CLERK

Submitted By* Mary Lynne Stratta

Type of Meeting* ○ BCD ○ Special ◉ Regular

Classification* ○ Public Hearing ○ Consent ○ Statutory ◉ Regular

Ordinance* ◉ None ○ First Read ○ Second Read ○ First & Only Read

Strategic Initiative* ☑ Public Safety ☑ Economic Development ☑ Quality of Life ☑ Service ☑ Infrastructure

Agenda Item Description* Consideration - Appointment of Citizen Charter Review Advisory Committee

Discussion and possible action to appoint a Citizen Charter Review Advisory Committee to recommend Charter amendments to possibly include on the November 7, 2017, ballot.

Summary Statement* Mayor Nelson asks that Councilmembers be prepared to nominate citizens to serve on this committee. He asks that each Councilmember be prepared to present a minimum of two (2) names for the City Council's consideration. The actual composition and members of said committee will be determined should the City Council decide it is desirable to move ahead with a citizen advisory committee.

This advisory committee, if approved by the City Council, will work with City staff to bring forward recommended Charter amendments for the City Council's consideration as to whether to place these proposed amendments on the November ballot. This process is in keeping with the past citizen review processes utilized for over 25 years. Also in keeping with past practice, Councilmembers are respectfully asked to allow this committee to work autonomously without Councilmember attendance in order to allow these citizens the freedom to make any recommendations they so desire.

Staff Analysis & Recommendation* This item was requested by Mayor Nelson. Staff is happy to provide staff support to the Citizen Charter Review Advisory Committee. Since 1990, the City Secretary has served as the staff liaison and coordinator for citizen charter review committees' activities. The City Attorney's office also will be heavily involved in all aspects of the committee's work. The City Charter, which is actually the City's constitution, is meant to provide the foundation for the governance of the City, and not daily management of the City. Therefore, the Charter addresses in some respects all of the City Council's strategic initiatives from a broader perspective.

Options* (In Suggested Order of Staff Preference)
Mayor's agenda item - staff has no preference.

The City Council can either create the committee and appoint citizens to serve, or choose not to. If the City Council chooses to create the committee, the City Council can decide how many members and who those members will be.

If the committee is created, a chair could be named. In past practice, the Mayor appointed the chair of citizen charter review committees.

Funding Source* The City Secretary's Election Budget should be able to incur expenses related to this Committee's work.

Attachments

Please detail attachments and note attachments available for viewing in City Secretary's Office:

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Dept. Head Signature



Deputy City Manager Signature



City Manager Signature



City Attorney Signature

