



## Legislation Details (With Text)

**File #:** 16-0085      **Version:** 1      **Name:** Meter Reading Outsourcing  
**Type:** Presentation      **Status:** Consent Agenda  
**File created:** 2/8/2016      **In control:** City Council Regular  
**On agenda:** 2/25/2016      **Final action:**  
**Title:** Presentation, possible action, and discussion regarding the award of a three year general services contract (contract no. 16300021; RFP no. 16-005) for Electric and Water Meter Reading Services to Alexander's Contract Services, Inc. in an amount not to exceed \$550,000 per year, or \$1,650,000 over the three year period.  
**Sponsors:** Jeff Kersten  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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Presentation, possible action, and discussion regarding the award of a three year general services contract (contract no. 16300021; RFP no. 16-005) for Electric and Water Meter Reading Services to Alexander's Contract Services, Inc. in an amount not to exceed \$550,000 per year, or \$1,650,000 over the three year period.

**Recommendation(s):** Staff recommends Council approve the contract with Alexander's Contract Services, Inc. for Electric and Water Meter Reading Services.

### Summary:

The City received five (5) RFP responses. The responses were reviewed and Alexander's Contract Services, Inc. was chosen to negotiate a contract.

This contract will be for an original term of three years in an amount not to exceed \$550,000 per year for an amount not to exceed a total of \$1,650,000 for a three year period with the option to renew for two additional one year terms for a total of five years.

Alexander's Contract Services, Inc. has provided meter reading services to municipalities, water districts and other utility companies since 1968. The City of College Station is requesting the approval of this contract in order for the reading of electric and water meters to be outsourced. Meter Services continues to struggle with staffing issues, which causes customers' utility bills to occasionally be for 34+ days, not to mention the continued growth in the City causing strain on our current staffing level. Alexander's Contract Services, Inc. would perform meter reading daily, for both electric and water meters. They would also assist in completing Connect and Disconnect work orders during heavy move in and move out periods in July and August.

Over the three year contract Alexander's Contract Services, Inc. will provide meter reading services on a daily basis, and assist in completing work orders as needed in July and August for connect and disconnect requests.

**Budget & Financial Summary:** The outsourcing of this service will be paid for from the existing budget

for Meter Services. The funds are budgeted and available in the Utility Customer Service budget.

**Attachments:**

General Services Contract available in City Secretary's Office