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09/16/2014

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

Over the past several years, this office has experienced a steady decline in revenue and/or volume. There are a number of alternate sites within a short radius of this office to provide the sale of stamps and the mailing of most package items.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at Bryan Main 2121 E. WM J Bryan Pkwy on 10/02/2014 from 5:00 pm to 6:00 pm to answer questions and provide information about our service.

If you have any questions, you may contact Natasha Carroll at (713) 226-3608.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Myron Kelly", written over a faint, circular postmark or stamp.

MYRON KELLY  
Manager, Post Office Operations