

August 22, 2013
Consent Agenda Item No. 2g
A Resolution Approving Parks and Recreation Department
User Fees Game Day Car and RV Parking

To: Kathy Merrill, Interim City Manager

From: David Schmitz, Director, Parks and Recreation Department

Agenda Caption: Presentation, possible action, and discussion regarding approval of a resolution for Parks and Recreation Department User Fees for single car and self contained RV camping at W.A. Tarrow Park parking lot.

Relationship to Strategic Goal:

1. Financially Sustainable City
2. Core Services and Infrastructure

Recommendation: The Parks and Recreation Advisory Board and staff recommend approval of the resolution and fees schedule as submitted.

Summary: The City of College Station Parks & Recreation Department offers RV owners an accessible way to enjoy College Station and a place to call home during designated weekends. Campers will be able to enjoy convenient access to shopping, dining and Texas A&M University.

LOCATION:

W.A. Tarrow Park (Wayne Smith Baseball Field)
107 Holleman Drive
College Station, TX 77840

FEES PER DAY: *3 night maximum*

Single Car Parking Space Permit: \$10
Self Contained RV Camping Space: [No Water, No Elec.]: \$30

All RV permitted camping areas are available only on published weekends and have a three (3) day maximum. RV Camping is allowed only in designated areas and only by paid permit obtained at the College Station Parks and Recreation Department. Tent camping will be prohibited. No RV camping permit will be issued to a minor.

Budget & Financial Summary: These fees will go into effect upon approval by City Council.

Attachments:

- 1) CSTX RV Camping Reservation Request Form WA Tarrow
- 2) CSTX RV Camping Policies WA Tarrow
- 3) Resolution Setting Fees



RV CAMPING REGISTRATION REQUEST FORM

for W.A. Tarrow Park (Wayne Smith Baseball Complex)

Reservation requests are handled first come, first served, based upon current availability.
Submittal of this request form does not guarantee availability for the types(s) and date(s) requested.

Submittal of the signed "RV Parking Rules & Policies" and license plate numbers with state for all vehicles and RV's are required for registration request processing. The requestor warrants that all vehicles and RV's brought into the Park are properly insured pursuant to Texas law.

CUSTOMER INFORMATION |

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Home Phone: _____

E-Mail _____

CATEGORIES | Please indicate the number of each type of spaces and the dates you are requesting:

Single Car Parking Space Permit | \$10 per Day | # Permits: ____ Dates Requested: _____

Self Contained RV [No Water, No Elec.] | \$30 per Day | # Spaces: ____ Dates Requested: _____

LICENSE PLATE NUMBERS & STATE | Please include all vehicles and RV's that will be at the site.

Vehicle/RV License Plate: _____ State: ____ | Vehicle/RV License Plate: _____ State: ____

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Vehicle/RV License Plate: _____ State: ____ | Vehicle/RV License Plate: _____ State: ____

Vehicle/RV License Plate: _____ State: ____ | Vehicle/RV License Plate: _____ State: ____

PAYMENT | Reservation payment may be made in person or over the phone with a credit card (979) 764-3486.

MAIL COMPLETED RESERVATION REQUESTS AND REQUIRED SIGNED DOCUMENTS TO:

College Station Parks & Recreation
1000 Krenek Tap Rd.
College Station, TX 77845

Phone: (979) 764-3486 | Fax: 979.764.3737 | E-Mail: kkelbly@cstx.gov



RV CAMPING RULES & POLICIES

The City of College Station Parks & Recreation Department offers RV owners an accessible way to enjoy College Station and a place to call home during designated weekends. Campers will be able to enjoy convenient access to shopping, dining and Texas A&M University.

LOCATION

W.A. Tarrow Park (Wayne Smith Baseball Field)
107 Holleman Drive
College Station, TX 77840

FEES PER DAY | 3 night maximum

Single Car Parking Space Permit	\$10
Self Contained RV [No Water, No Elec.]	\$30

CHECK-IN/CHECK-OUT TIMES

Check-In: 12:00 P.M. (Noon) on Thursday
Check-Out: 3:00 P.M. on Sunday

NOTE – All RV camping and car parking spaces must be vacated by 3:00 P.M. on Sunday, regardless of actual arrival time/date. RV's and vehicles not removed by check-out time are subject to fines and immediate towing, at RV/vehicle owner's sole expense.

RESERVATIONS

Reservation requests are handled first come, first served, based upon availability. To reserve a space, contact the College Station Parks & Recreation Department at 979.764.3486 or visit Stephen C. Beachy Central Park, 1000 Krenek Tap Road, College Station, Texas 77840. Office hours are Monday-Friday, 8 a.m. to 5 p.m. All reservations must be secured with a credit card and payment must be made in full at the time of the reservations. The individual making a reservation request warrants that all vehicles and RV's brought into the Park are properly insured pursuant to Texas law. Submission of a signed copy of this document ("RV Camping Rules & Policies") and a completed "RV Camping Registration Request Form" are required at the time the reservation request is made. Reservation requests that do not include these items will be considered incomplete and will not be processed.

CANCELLATIONS

Please contact the Parks & Recreation Department at 979.764.3486, prior to the arrival date to cancel/change a reservation. Changes to reservations are subject to availability. Cancellations made within three (3) days of scheduled check-in are subject to a penalty equal to 20% of the total reservation fees. If cancellations or changes are not made as indicated above, your reservation is subject to a penalty equal to 100% of the total reservation.

WEATHER CONTINGENCY

In the event of severe weather, the City of College Station reserves the right to close W.A. Tarrow Park (Wayne Smith Baseball Field).

RULES & REGULATIONS



All RV permitted camping areas are available only on published weekends (refer to cstx.gov/rentals) and have a three (3) day maximum. RV Camping is allowed only in designated areas and only by paid permit obtained at the College Station Parks and Recreation Department. **TENT CAMPING IS PROHIBITED.** No RV camping permit will be issued to a minor.

Quiet Hours (noise curfew) are from 11:00 P.M. to 6:00 A.M. The close configuration of RV camping spaces requires that guests be good neighbors and conduct themselves in a manner that provides for the comfort and enjoyment of all. Part of being a good neighbor means minimizing noise and disruption of others.

Permits issued by the City of College Station shall be displayed and remain visible on the RV and any additional vehicles at all times.

Parking space is limited. One vehicle with motor home or one pickup/towing vehicle with trailer or fifth wheel will be permitted. If available, additional parking space permits may be purchased.

Pets are allowed, but must be kept quiet and on a leash at all times when outside. Please dispose of animal waste properly.

Campers are responsible for keeping rented spaces clean and free of trash and debris. Dispose of trash in sealed plastic bags placed into the provided dumpsters.

Camp stoves and BBQ grills are permitted at campsites. Above-ground fire rings/tables with screens are permitted unless Brazos County is under a burn ban. Fires must not be left unattended. Extinguish fires completely before leaving. No person shall at any time burn trash, brush or other refuse within the Park.

No firearms, air guns, or fireworks may be discharged in the park.

No solicitors, vendors, or peddlers are allowed without written consent and City of College Station vendor permits.

No person shall destroy or remove from the Park area any timber, wood, sticks, shrubs, vegetation, rock, sand, gravel, caliche, or any other substance, material or geologic feature. Trimming wood from trees and gathering wood is strictly prohibited and will result in fines and forfeiture of camping fees.

All sidewalks, drive lanes, and fire lanes must be kept clear of all generators, cords, hoses, satellite dishes, equipment and vehicles. Improperly parked vehicles will be ticketed and towed at vehicle owner's expense.

Children must be supervised at all times.

THERE ARE NO GRAY WATER AND NO SEWER DISCHARGE/DUMP FACILITIES IN THE PARK. Gray water/solid waste may **NOT** be disposed of anywhere in the Park and shall be hauled out. No wastewater, sewage, or



effluent from holding tanks, sinks, toilets or other plumbing fixtures is to be discharged in the park under any circumstances. Failure to observe this policy shall result in immediate reservation cancellation, forfeiture of any rental paid, removal from the park, the issuance of fines and criminal citations pursuant to City of College Station Ordinance and state law, and subject any violator to arrest.

The City of College Station is not responsible for any lost or stolen personal property, personal injury, personal safety, or any damages from any cause. Please secure all property and lock RV's. All campers and guests assume all risks associated with usage of the Park.

The City of College Station reserves the right to refuse service to or immediately remove from the Park anyone, at any time for inappropriate behavior, threats of violence, any violation of City of College Station ordinances, state law, or failure to follow any of the above-mentioned rules and policies.

EMERGENCY CONTACT INFORMATION *[Park's physical address is 107 Holleman Dr., College Station, TX]*

EMERGENCIES – 911 (Police/Fire/Ambulance)

NON-EMERGENCIES – (979) 764-3600 (College Station Police Department)

24-HR PARK ASSISTANCE – (979) 220-9740 Please notify the City of College Station of any facility use issues requiring immediate attention.

EXPRESS WAIVER

IN CONSIDERATION FOR BEING ALLOWED ACCESS AND USAGE OF THE PARK, OR ANY ALTERNATIVE SITE DESIGNATED BY THE CITY OF COLLEGE STATION, I, WITH THE INTENTION OF BINDING MYSELF, MY GUESTS, MY HEIRS, EXECUTORS, ADMINISTRATORS, AND ASSIGNS, DO HEREBY EXPRESSLY RELEASE AND DISCHARGE ALL CLAIMS, DEMANDS, ACTIONS, JUDGMENTS, AND EXECUTIONS, WHICH I EVER HAD, OR NOW HAVE OR MAY HAVE, OR WHICH I OR MY HEIRS, EXECUTORS, ADMINISTRATORS, OR ASSIGNS MAY HAVE, OR CLAIM TO HAVE, AGAINST THE CITY OF COLLEGE STATION, ITS DEPARTMENTS, ITS AGENTS, OFFICERS, SERVANTS, SUCCESSORS, ASSIGNS, VOLUNTEERS, AND EMPLOYEES, CREATED BY, OR ARISING OUT OF PERSONAL INJURIES, KNOWN OR UNKNOWN, AND INJURIES TO PROPERTY, REAL OR PERSONAL, CAUSED BY OR ARISING OUT OF, THAT SEQUENCE OF EVENTS WHICH OCCUR FROM THE AGREEMENT AS HEREIN DESIGNATED ABOVE, OR WHICH MAY ARISE DIRECTLY OR INDIRECTLY FROM THE PERFORMANCE OF OR CREATED BY OR ARISING OUT OF USAGE OF CITY-OWNED PROPERTY OR PARTICIPATION IN ANY CITY ACTIVITY DURING TIMES OF THIS AGREEMENT, TO THE FULLEST EXTENT PERMITTED BY LAW. I HEREBY PERSONALLY ACCEPT AND ASSUME ALL RISK (KNOWN AND UNKNOWN) AND RESPONSIBILITY FOR ANY HARM, INJURY, DAMAGE, AS WELL AS WORST CASE INJURY SCENARIOS (PERMANENT DISABILITY AND DEATH), TO ANY OF MY GUESTS, MYSELF, THE GUESTS' PROPERTY, OR MY PROPERTY, WHILE THE GUESTS OR I ARE ON CITY-OWNED PROPERTY. THIS STATEMENT, IN ITS ENTIRETY, TO THE FULLEST EXTENT PERMITTED BY LAW, IS ALSO VALID FOR ANY MINOR OR MINORS THAT I ALLOW ON CITY-OWNED PROPERTY.

INDEMNIFICATION

IN CONSIDERATION FOR BEING ALLOWED TO USE THE PARK, OR ANY ALTERNATIVE SITE DESIGNATED BY THE CITY OF COLLEGE STATION, I SHALL FULLY DEFEND, PROTECT, INDEMNIFY, AND HOLD HARMLESS THE CITY OF COLLEGE STATION, TEXAS, AND ITS DEPARTMENTS, AGENTS, OFFICERS, SERVANTS, EMPLOYEES, SUCCESSORS, ASSIGNS, AND VOLUNTEERS FROM AND AGAINST EACH AND EVERY CLAIM, DEMAND, OR CAUSE OF ACTION AND ANY AND ALL LIABILITY, DAMAGES, OBLIGATIONS, JUDGMENTS, LOSSES, FINES, PENALTIES, COSTS, FEES, AND EXPENSES INCURRED IN DEFENSE OF THE CITY OF COLLEGE STATION, TEXAS, AND ITS DEPARTMENTS, AGENTS, OFFICERS, SERVANTS, AND EMPLOYEES, INCLUDING, WITHOUT LIMITATION, PERSONAL INJURIES AND DEATH IN CONNECTION THEREWITH WHICH MAY BE MADE OR ASSERTED BY MY GUESTS, MYSELF, MY AGENTS, MY SUCCESSORS, MY ASSIGNS, OR ANY THIRD PARTIES ON ACCOUNT OF, ARISING OUT OF, OR IN ANY WAY INCIDENTAL TO OR IN CONNECTION WITH USAGE OR ACCESS TO CITY-OWNED PROPERTY OR WHILE ON CITY-OWNED PROPERTY, TO THE FULLEST EXTENT PERMITTED BY LAW. IT IS UNDERSTOOD AND AGREED THAT THE INDEMNITY PROVIDED FOR IN THIS SECTION IS AN INDEMNITY EXTENDED BY THE GUESTS OR MYSELF TO INDEMNIFY AND PROTECT THE CITY OF COLLEGE STATION AND ITS DEPARTMENTS, AGENTS, OFFICERS, SERVANTS, OR EMPLOYEES FROM THE CONSEQUENCES OF THE NEGLIGENCE OF THE CITY AND ITS DEPARTMENTS, AGENTS, OFFICERS, SERVANTS, OR



EMPLOYEES, WHETHER THAT NEGLIGENCE IS THE SOLE OR CONTRIBUTING CAUSE OF THE RESULTANT INJURY, DEATH, OR DAMAGE. THIS STATEMENT, IN ITS ENTIRETY, TO THE FULLEST EXTENT PERMITTED BY LAW, IS ALSO VALID FOR ANY MINOR OR MINORS THAT I ALLOW ON CITY-OWNED PROPERTY.

MEDICAL AUTHORIZATION

I authorize the City of College Station's employee or agent to secure medical care for my Guests or myself in the event of injury. I agree to assume all liability for payment, and hold harmless the City, its officers, employees, sponsors, volunteers, or agents, of all medical expenses arising from said medical care for said injury.

MEDIA RELEASE

I hereby give the City of College Station the right to photograph, televise, video, film, and sound record the Guests or my acts, appearances and utterances of me and to use any descriptive words, EXCLUDING my name, in conjunction therewith and without limit as to the time, to produce and reproduce the same or any part thereof by any method and to use for any purpose which the City deems proper. All such photographs, videos, films and sound recording shall be the exclusive property of the City of College Station and the Guests or I hereby relinquish all rights, title, and interest therein.

QUESTIONS AND MORE INFORMATION

For any questions and for more information, contact the Parks & Recreation Department at (979) 764-3486 or kkelbly@cstx.gov.

By signing below, I acknowledge that my Guests and I agree to all of the above stated provisions.

By: _____
(print name)

Signature: _____

Date: _____

Address: _____
(city, state, zip)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF COLLEGE STATION, TEXAS, APPROVING AND SETTING USER FEES FOR THE PARKS AND RECREATION DEPARTMENT FOR GAME DAY RV CAMPING IN W.A. TARROW PARK.

WHEREAS, the proposed fees for Parks and Recreation Game Day RV Camping in W.A. Tarrow Park are consistent with the adopted fiscal and budgetary policy; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Council of the City of College Station hereby approves and adopts the following Parks and Recreation Department proposed fees for Game Day RV Camping in W.A. Tarrow Park:

1. Single Car Parking Space Permit: \$10 per day, per space
2. Self Contained RV Camping Space: \$30 per day, per space [no water or elec.]

PART 2: That the fees for Game Day RV Camping in W.A. Tarrow Park shall take effect upon approval of this resolution.

ADOPTED this _____ day of August, 2013.

ATTEST:

APPROVED:

City Secretary

Mayor

APPROVED:



City Attorney